MSQ49.1 - Project Schedule/Project Work Plan (Sample)

Optum Rx has created a preliminary Project Work Plan that includes key tasks, milestones, and deliverables from the contract to successfully implement project activities, materials, and other products, services, and reports. The Project Work Plan will identify milestones and deliverables to enable searchability and highlight their significance. Optum Rx prioritizes tasks to protect the critical path and reduce schedule risk. A preliminary (sample) Project Work Plan has been created and provided below. At the contract award, Optum Rx will finalize all required information that drives the appropriate milestones. The Project Manager confirms that all project deliverables, milestone dates, and key dates are contingent upon the State's approval.

CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

MSQ49.2 - WBS tasks and Project Outputs (Sample)

Optum Rx uses Microsoft Project to create the WBS. The WBS provides the sequencing and breakdown of tasks, activities, deliverables, and milestones throughout the entire duration of the project. It is flexible and can be expanded or contracted as needed to view the project at varying levels of detail. The WBS hierarchy is finalized when the project baseline is set, typically no later than the conclusion of the project planning phase. Given the expectation that generally task durations should not exceed 10-business days, we closely monitor progress to ensure it aligns with the State WBS best practices.

The Project Plan and WBS are periodically revised and updated throughout the duration of the project to capture activities completed, percent complete, changes in resource assignments, and other information. This provides data that project managers can use to monitor the performance of the project, particularly regarding cost, schedule, and scope. Information is critical in identifying real or potential risks and determining appropriate mitigation strategies.

The Work Breakdown Structure is a component of the overall Project Plan (stored as a separate document) and available in its entirety on the project portal. The WBS provides the following content, at a minimum:

- Detailed list of tasks, activities, milestone, and deliverables
- Critical path
- WBS in the form of a task sheet and schedule
- Milestones (those tasks that have a duration of zero)
- Personnel resources
- Other resource requirements, when appropriate (such as equipment or facilities)
- Task dependencies
- Dependency data
- Resource matrix by subtask
- Detailed timeline

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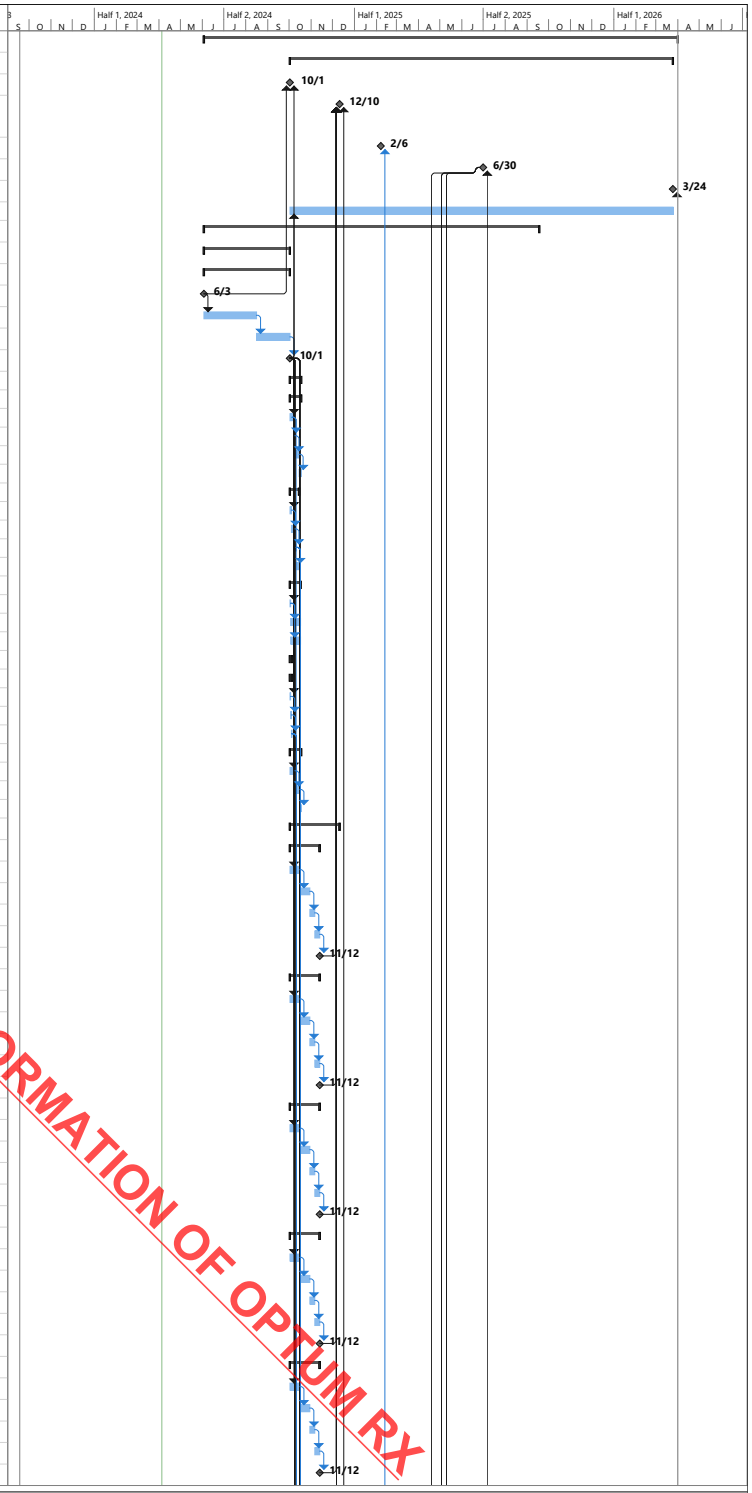
ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
1	**1**	**GA RFP Drug Rebate Module Project Work Plan**	**478 days**			**Mon 6/3/24**	**Tue 3/31/26**	
2	**1.1**	**Critical Milestones**	**386 days**			**Tue 10/1/24**	**Tue 3/24/26**	
3	1.1.1	M: Critical Milestone 1: Contracting	0 days	12,15		Tue 10/1/24	Tue 10/1/24	
4	1.1.2	M: Critical Milestone 2: Completion of Project Planning Deliverables	0 days	46,52,70,64,58,76,82,89,96,10		Tue 12/10/24	Tue 12/10/24	
5	1.1.3	M: Critical Milestone 3: Completion of Requirements Review	0 days	196		Thu 2/6/25	Thu 2/6/25	
6	1.1.4	M: Critical Milestone 4: Solution Accepted	0 days	511	399SF-45 days,49	Mon 6/30/25	Mon 6/30/25	
7	1.1.5	M: Critical Milestone 5: Completion of CMS Certification	0 days	667		Tue 3/24/26	Tue 3/24/26	
8	1.2	Weekly Project Status Meetings	386 days	15		Wed 10/2/24	Tue 3/24/26	
9	**1.3**	**DDI Phase**	**338 days**			**Mon 6/3/24**	**Wed 9/17/25**	
10	**1.3.1**	**Contract Activities**	**87 days**			**Mon 6/3/24**	**Tue 10/1/24**	
11	**1.3.1.1**	**Contract Start-Up**	**87 days**			**Mon 6/3/24**	**Tue 10/1/24**	
12	1.3.1.1.1	M: Contract Award	0 days		13,3	Mon 6/3/24	Mon 6/3/24	
13	1.3.1.1.2	Creation of SOW and Contract Negotiations	54 days	12	14	Mon 6/3/24	Thu 8/15/24	OPTUM,STATE
14	1.3.1.1.3	Finalized Contract and State Approvals	33 days	13	15	Fri 8/16/24	Tue 10/1/24	STATE
15	1.3.1.1.4	M: Implementation Begin Date	0 days	14	42,550,559,48,66	Tue 10/1/24	Tue 10/1/24	
16	**1.3.2**	**Implementation Planning**	**12 days**			**Wed 10/2/24**	**Thu 10/17/24**	
17	**1.3.2.1**	**Implementation Assignments**	**12 days**			**Wed 10/2/24**	**Thu 10/17/24**	
18	1.3.2.1.1	Implementation Manager Assigned	3 days	15	19,169	Wed 10/2/24	Fri 10/4/24	
19	1.3.2.1.2	Request Implementation Team Assigned	2 days	18	20	Mon 10/7/24	Tue 10/8/24	
20	1.3.2.1.3	All Resources Assigned	4 days	19	21	Wed 10/9/24	Mon 10/14/24	
21	1.3.2.1.4	Determine RxCLAIM Environment	3 days	20		Tue 10/15/24	Thu 10/17/24	
22	**1.3.2.2**	**Kick-Off Meeting Preparation**	**9 days**			**Wed 10/2/24**	**Mon 10/14/24**	
23	1.3.2.2.1	INTERNAL- Scope of Products & Services Sold Meeting	2 days	15	24	Wed 10/2/24	Thu 10/3/24	
24	1.3.2.2.2	EXTERNAL- Introductory Call	3 days	23	25	Fri 10/4/24	Tue 10/8/24	
25	1.3.2.2.3	INTERNAL- Core Team Meeting	2 days	24	26,85,92,99,106,113	Wed 10/9/24	Thu 10/10/24	
26	1.3.2.2.4	IM Prep for Kick-off Meeting	2 days	25		Fri 10/11/24	Mon 10/14/24	
27	**1.3.2.3**	**Project Tracking**	**11 days**			**Wed 10/2/24**	**Wed 10/16/24**	
28	1.3.2.3.1	Create Implementation in SalesForce.com	1 day	15	29,30	Wed 10/2/24	Wed 10/2/24	
29	1.3.2.3.2	Create Implementation Case in Pulse	10 days	28		Thu 10/3/24	Wed 10/16/24	
30	1.3.2.3.3	Create Project Folder on SharePoint	10 days	28		Thu 10/3/24	Wed 10/16/24	
31	**1.3.2.4**	**Implementation Kick-Off**	**3 days**			**Wed 10/2/24**	**Fri 10/4/24**	
32	**1.3.2.4.1**	**Kick-Off Meetings**	**3 days**			**Wed 10/2/24**	**Fri 10/4/24**	
33	1.3.2.4.1.1	Establish Ongoing Internal Meeting Schedule	1 day	15	34	Wed 10/2/24	Wed 10/2/24	
34	1.3.2.4.1.2	Conduct Client Kick-Off Meeting	1 day	33	35	Thu 10/3/24	Thu 10/3/24	
35	1.3.2.4.1.3	Establish Ongoing Client Meeting Schedule	1 day	34	260,287,288,293,296,	Fri 10/4/24	Fri 10/4/24	
36	**1.3.2.5**	**Project Creation**	**12 days**			**Wed 10/2/24**	**Thu 10/17/24**	
37	1.3.2.5.1	Initiate Implementation Project Plan	5 days	15	38	Wed 10/2/24	Tue 10/8/24	
38	1.3.2.5.2	Initiate Implementation / Issue and Risk Tracking	5 days	37	39	Wed 10/9/24	Tue 10/15/24	
39	1.3.2.5.3	Create and Distribute Contact List	2 days	38		Wed 10/16/24	Thu 10/17/24	
40	**1.3.3**	**Project Start-Up**	**50 days**			**Wed 10/2/24**	**Tue 12/10/24**	
41	**1.3.3.1**	**Work Plan/Schedule (Baseline) (PM-12)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
42	1.3.3.1.1	Create and Submit/Walk-through	10 days	15	43	Wed 10/2/24	Tue 10/15/24	OPTUM,STATE
43	1.3.3.1.2	STATE Review	10 days	42	44	Wed 10/16/24	Tue 10/29/24	STATE
44	1.3.3.1.3	Revise and Resubmit	5 days	43	45	Wed 10/30/24	Tue 11/5/24	OPTUM,STATE
45	1.3.3.1.4	STATE Review and Approve	5 days	44	46	Wed 11/6/24	Tue 11/12/24	STATE
46	1.3.3.1.5	M: Work Plan Complete	0 days	45	4	Tue 11/12/24	Tue 11/12/24	
47	**1.3.3.2**	**Risk and Issue Management Plan (PM-06)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
48	1.3.3.2.1	Create and Submit/Walk-through	10 days	15	49	Wed 10/2/24	Tue 10/15/24	OPTUM
49	1.3.3.2.2	STATE Review	10 days	48	50	Wed 10/16/24	Tue 10/29/24	STATE
50	1.3.3.2.3	Revise and Resubmit	5 days	49	51	Wed 10/30/24	Tue 11/5/24	OPTUM
51	1.3.3.2.4	STATE Review and Approve	5 days	50	52	Wed 11/6/24	Tue 11/12/24	STATE
52	1.3.3.2.5	M: Risk and Issue Management Complete	0 days	51	4	Tue 11/12/24	Tue 11/12/24	
53	**1.3.3.3**	**Cost Management Plan (PM-09)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
54	1.3.3.3.1	Create and Submit/Walk-through	10 days	15	55	Wed 10/2/24	Tue 10/15/24	OPTUM
55	1.3.3.3.2	STATE Review	10 days	54	56	Wed 10/16/24	Tue 10/29/24	STATE
56	1.3.3.3.3	Revise and Resubmit	5 days	55	57	Wed 10/30/24	Tue 11/5/24	OPTUM
57	1.3.3.3.4	STATE Review and Approve	5 days	56	58	Wed 11/6/24	Tue 11/12/24	STATE
58	1.3.3.3.5	M: Cost Management Plan Complete	0 days	57	4	Tue 11/12/24	Tue 11/12/24	
59	**1.3.3.4**	**Schedule Management Plan**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
60	1.3.3.4.1	Create and Submit/Walk-through	10 days	15	61	Wed 10/2/24	Tue 10/15/24	OPTUM
61	1.3.3.4.2	STATE Review	10 days	60	62	Wed 10/16/24	Tue 10/29/24	STATE
62	1.3.3.4.3	Revise and Resubmit	5 days	61	63	Wed 10/30/24	Tue 11/5/24	OPTUM
63	1.3.3.4.4	STATE Review and Approve	5 days	62	64	Wed 11/6/24	Tue 11/12/24	STATE
64	1.3.3.4.5	M: Schedule Management Plan Complete	0 days	63	4	Tue 11/12/24	Tue 11/12/24	
65	**1.3.3.5**	**Project Management Plan (PM-01)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
66	1.3.3.5.1	Create and Submit/Walk-through	10 days	15	67	Wed 10/2/24	Tue 10/15/24	OPTUM
67	1.3.3.5.2	STATE Review	10 days	66	68	Wed 10/16/24	Tue 10/29/24	STATE
68	1.3.3.5.3	Revise and Resubmit	5 days	67	69	Wed 10/30/24	Tue 11/5/24	OPTUM
69	1.3.3.5.4	STATE Review and Approve	5 days	68	70	Wed 11/6/24	Tue 11/12/24	STATE
70	1.3.3.5.5	M: Project Management Plan Complete	0 days	69	4	Tue 11/12/24	Tue 11/12/24	



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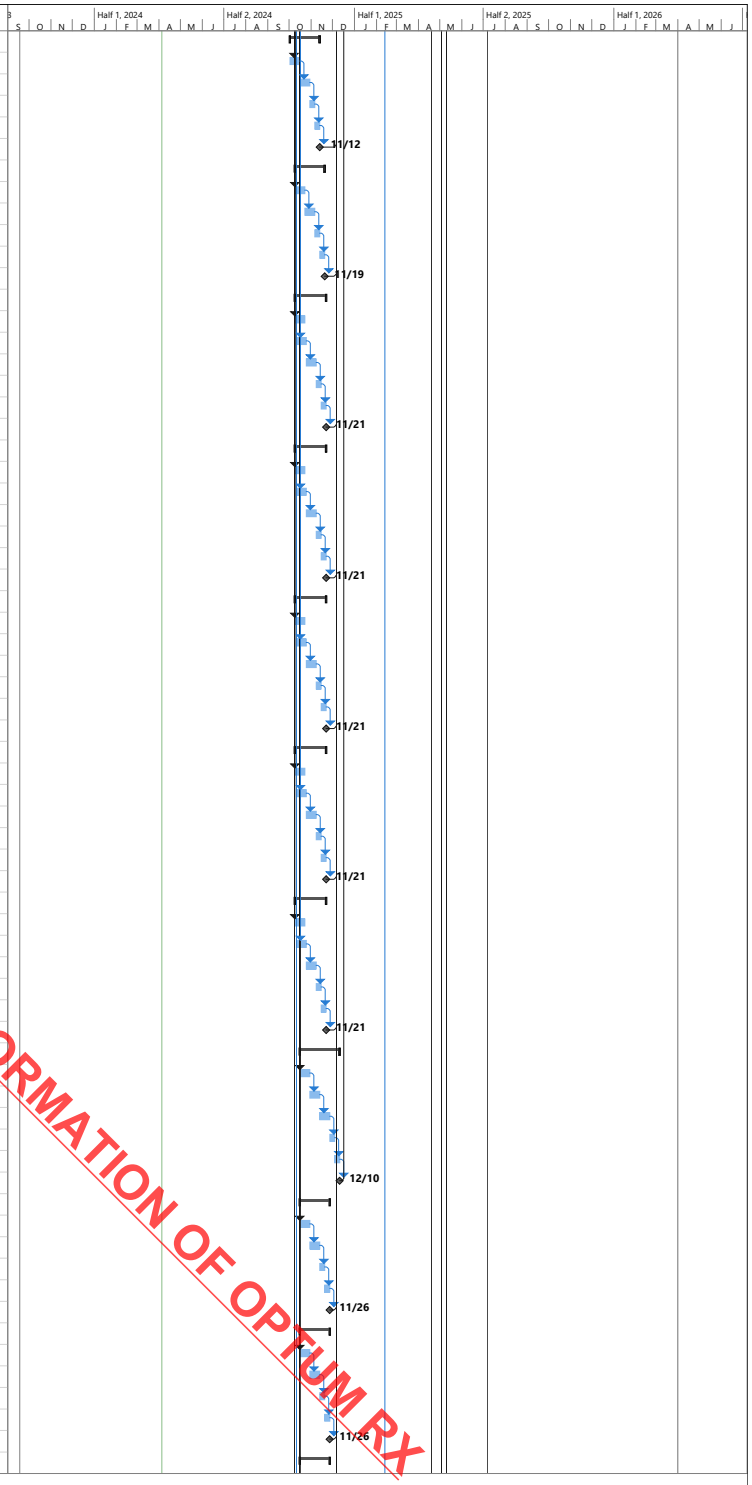
ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
71	**1.3.3.6**	**Stakeholder Management Plan (PM-10)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
72	1.3.3.6.1	Create and Submit/Walk-through	10 days	15	73	Wed 10/2/24	Tue 10/15/24	OPTUM
73	1.3.3.6.2	STATE Review	10 days	72	74	Wed 10/16/24	Tue 10/29/24	STATE
74	1.3.3.6.3	Revise and Resubmit	5 days	73	75	Wed 10/30/24	Tue 11/5/24	OPTUM
75	1.3.3.6.4	STATE Review and Approve	5 days	74	76	Wed 11/6/24	Tue 11/12/24	STATE
76	1.3.3.6.5	M: Stakeholder Management Plan Complete	0 days	75	4	Tue 11/12/24	Tue 11/12/24	
77	**1.3.3.7**	**Meeting Management Plan**	**30 days**			**Wed 10/9/24**	**Tue 11/19/24**	
78	1.3.3.7.1	Create and Submit/Walk-through	10 days	15FS+5 days	79	Wed 10/9/24	Tue 10/22/24	OPTUM
79	1.3.3.7.2	STATE Review	10 days	78	80	Wed 10/23/24	Tue 11/5/24	STATE
80	1.3.3.7.3	Revise and Resubmit	5 days	79	81	Wed 11/6/24	Tue 11/12/24	OPTUM
81	1.3.3.7.4	STATE Review and Approve	5 days	80	82	Wed 11/13/24	Tue 11/19/24	STATE
82	1.3.3.7.5	M: Meeting Management Plan Complete	0 days	81	4	Tue 11/19/24	Tue 11/19/24	
83	**1.3.3.8**	**Communication Plan (PM-04)**	**32 days**			**Wed 10/9/24**	**Thu 11/21/24**	
84	1.3.3.8.1	Create and Submit/Walk-through	10 days	15FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM
85	1.3.3.8.2	Create and Submit/Walk-through	10 days	25	86	Fri 10/11/24	Thu 10/24/24	OPTUM
86	1.3.3.8.3	STATE Review	10 days	85	87	Fri 10/25/24	Thu 11/7/24	STATE
87	1.3.3.8.4	Revise and Resubmit	5 days	86	88	Fri 11/8/24	Thu 11/14/24	OPTUM
88	1.3.3.8.5	STATE Review and Approve	5 days	87	89	Fri 11/15/24	Thu 11/21/24	STATE
89	1.3.3.8.6	M: Communication Plan Complete	0 days	88	4	Thu 11/21/24	Thu 11/21/24	
90	**1.3.3.9**	**Resource Management and Staffing Plan (PM-08)**	**32 days**			**Wed 10/9/24**	**Thu 11/21/24**	
91	1.3.3.9.1	Create and Submit/Walk-through	10 days	15FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM
92	1.3.3.9.2	Create and Submit/Walk-through	10 days	25	93	Fri 10/11/24	Thu 10/24/24	OPTUM
93	1.3.3.9.3	STATE Review	10 days	92	94	Fri 10/25/24	Thu 11/7/24	STATE
94	1.3.3.9.4	Revise and Resubmit	5 days	93	95	Fri 11/8/24	Thu 11/14/24	OPTUM
95	1.3.3.9.5	STATE Review and Approve	5 days	94	96	Fri 11/15/24	Thu 11/21/24	STATE
96	1.3.3.9.6	M: Resource Management and Staffing Plan Complete	0 days	95	4	Thu 11/21/24	Thu 11/21/24	
97	**1.3.3.10**	**Weekly Status Report Template (PM-13)**	**32 days**			**Wed 10/9/24**	**Thu 11/21/24**	
98	1.3.3.10.1	Create and Submit/Walk-through	10 days	15FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM
99	1.3.3.10.2	Create and Submit/Walk-through	10 days	25	100	Fri 10/11/24	Thu 10/24/24	OPTUM
100	1.3.3.10.3	STATE Review	10 days	99	101	Fri 10/25/24	Thu 11/7/24	STATE
101	1.3.3.10.4	Revise and Resubmit	5 days	100	102	Fri 11/8/24	Thu 11/14/24	OPTUM
102	1.3.3.10.5	STATE Review and Approve	5 days	101	103	Fri 11/15/24	Thu 11/21/24	STATE
103	1.3.3.10.6	M: Weekly Status Report Template Complete	0 days	102	4	Thu 11/21/24	Thu 11/21/24	
104	**1.3.3.11**	**Monthly Status Report Template**	**32 days**			**Wed 10/9/24**	**Thu 11/21/24**	
105	1.3.3.11.1	Create and Submit/Walk-through	10 days	15FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM
106	1.3.3.11.2	Create and Submit/Walk-through	10 days	25	107	Fri 10/11/24	Thu 10/24/24	OPTUM
107	1.3.3.11.3	STATE Review	10 days	106	108	Fri 10/25/24	Thu 11/7/24	STATE
108	1.3.3.11.4	Revise and Resubmit	5 days	107	109	Fri 11/8/24	Thu 11/14/24	OPTUM
109	1.3.3.11.5	STATE Review and Approve	5 days	108	110	Fri 11/15/24	Thu 11/21/24	STATE
110	1.3.3.11.6	M: Monthly Status Report Template Complete	0 days	109	4	Thu 11/21/24	Thu 11/21/24	
111	**1.3.3.12**	**Quality Management Plan (Metrics set at contract negotiation) (PM-05)**	**32 days**			**Wed 10/9/24**	**Thu 11/21/24**	
112	1.3.3.12.1	Create and Submit/Walk-through	10 days	15FS+5 days		Wed 10/9/24	Tue 10/22/24	OPTUM
113	1.3.3.12.2	Create and Submit/Walk-through	10 days	25	114	Fri 10/11/24	Thu 10/24/24	OPTUM
114	1.3.3.12.3	STATE Review	10 days	113	115	Fri 10/25/24	Thu 11/7/24	STATE
115	1.3.3.12.4	Revise and Resubmit	5 days	114	116	Fri 11/8/24	Thu 11/14/24	OPTUM
116	1.3.3.12.5	STATE Review and Approve	5 days	115	117	Fri 11/15/24	Thu 11/21/24	STATE
117	1.3.3.12.6	M: Quality Management Plan Complete	0 days	116	4	Thu 11/21/24	Thu 11/21/24	
118	**1.3.3.13**	**Dependency Management Plan**	**40 days**			**Wed 10/16/24**	**Tue 12/10/24**	
119	1.3.3.13.1	Create and Submit/Walk-through	10 days	15FS+10 days	120	Wed 10/16/24	Tue 10/29/24	OPTUM
120	1.3.3.13.2	Create and Submit/Walk-through	10 days	119	121	Wed 10/30/24	Tue 11/12/24	OPTUM
121	1.3.3.13.3	STATE Review	10 days	120	122	Wed 11/13/24	Tue 11/26/24	STATE
122	1.3.3.13.4	Revise and Resubmit	5 days	121	123	Wed 11/27/24	Tue 12/3/24	OPTUM
123	1.3.3.13.5	STATE Review and Approve	5 days	122	124	Wed 12/4/24	Tue 12/10/24	STATE
124	1.3.3.13.6	M: Dependency Management Plan Complete	0 days	123	4	Tue 12/10/24	Tue 12/10/24	
125	**1.3.3.14**	**Requirements Management Plan**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	
126	1.3.3.14.1	Create and Submit/Walk-through	10 days	15FS+10 days	127	Wed 10/16/24	Tue 10/29/24	OPTUM
127	1.3.3.14.2	STATE Review	10 days	126	128	Wed 10/30/24	Tue 11/12/24	STATE
128	1.3.3.14.3	Revise and Resubmit	5 days	127	129	Wed 11/13/24	Tue 11/19/24	OPTUM
129	1.3.3.14.4	STATE Review and Approve	5 days	128	130	Wed 11/20/24	Tue 11/26/24	STATE
130	1.3.3.14.5	M: Requirements Management Plan Complete	0 days	129	4	Tue 11/26/24	Tue 11/26/24	
131	**1.3.3.15**	**Project Management Tools and Procedures (PM-11)**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	
132	1.3.3.15.1	Create and Submit/Walk-through	10 days	15FS+10 days	133	Wed 10/16/24	Tue 10/29/24	OPTUM
133	1.3.3.15.2	STATE Review	10 days	132	134	Wed 10/30/24	Tue 11/12/24	STATE
134	1.3.3.15.3	Revise and Resubmit	5 days	133	135	Wed 11/13/24	Tue 11/19/24	OPTUM
135	1.3.3.15.4	STATE Review and Approve	5 days	134	136	Wed 11/20/24	Tue 11/26/24	STATE
136	1.3.3.15.5	M: Project Management Tools and Procedures Complete	0 days	135	4	Tue 11/26/24	Tue 11/26/24	
137	**1.3.3.16**	**Change Management Plan (PM-02)**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	



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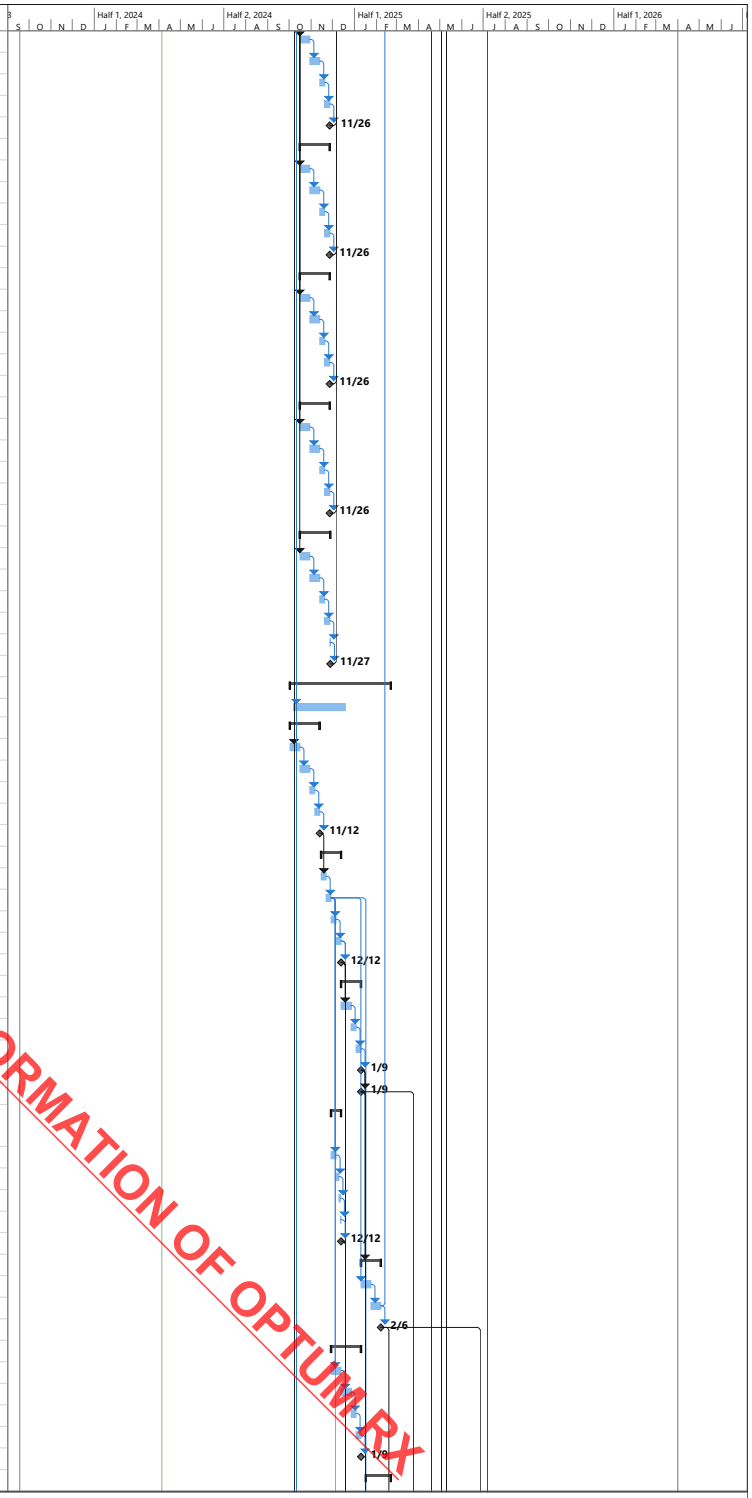
ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
138	1.3.3.16.1	Create and Submit/Walk-through	10 days	15FS+10 days	139	Wed 10/16/24	Tue 10/29/24	OPTUM
139	1.3.3.16.2	STATE Review	10 days	138	140	Wed 10/30/24	Tue 11/12/24	STATE
140	1.3.3.16.3	Revise and Resubmit	5 days	139	141	Wed 11/13/24	Tue 11/19/24	OPTUM
141	1.3.3.16.4	STATE Review and Approve	5 days	140	142	Wed 11/20/24	Tue 11/26/24	STATE
142	1.3.3.16.5	M: Change Management Plan Complete	0 days	141	4	Tue 11/26/24	Tue 11/26/24	
143	**1.3.3.17**	**Document Management Plan**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	
144	1.3.3.17.1	Create and Submit/Walk-through	10 days	15FS+10 days	145	Wed 10/16/24	Tue 10/29/24	OPTUM
145	1.3.3.17.2	STATE Review	10 days	144	146	Wed 10/30/24	Tue 11/12/24	STATE
146	1.3.3.17.3	Revise and Resubmit	5 days	145	147	Wed 11/13/24	Tue 11/19/24	OPTUM
147	1.3.3.17.4	STATE Review and Approve	5 days	146	148	Wed 11/20/24	Tue 11/26/24	STATE
148	1.3.3.17.5	M: Document Management Plan Complete	0 days	147	4	Tue 11/26/24	Tue 11/26/24	
149	**1.3.3.18**	**SDLC Approach Plan (PM-03)**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	
150	1.3.3.18.1	Create and Submit/Walk-through	10 days	15FS+10 days	151	Wed 10/16/24	Tue 10/29/24	OPTUM
151	1.3.3.18.2	STATE Review	10 days	150	152	Wed 10/30/24	Tue 11/12/24	STATE
152	1.3.3.18.3	Revise and Resubmit	5 days	151	153	Wed 11/13/24	Tue 11/19/24	OPTUM
153	1.3.3.18.4	STATE Review and Approve	5 days	152	154	Wed 11/20/24	Tue 11/26/24	STATE
154	1.3.3.18.5	M: SDLC Approach Plan Complete	0 days	153	4	Tue 11/26/24	Tue 11/26/24	
155	**1.3.3.19**	**Deliverable Management Plan (DED Approach) (PM-15)**	**30 days**			**Wed 10/16/24**	**Tue 11/26/24**	
156	1.3.3.19.1	Create and Submit/Walk-through	10 days	15FS+10 days	157	Wed 10/16/24	Tue 10/29/24	OPTUM
157	1.3.3.19.2	STATE Review	10 days	156	158	Wed 10/30/24	Tue 11/12/24	STATE
158	1.3.3.19.3	Revise and Resubmit	5 days	157	159	Wed 11/13/24	Tue 11/19/24	OPTUM
159	1.3.3.19.4	STATE Review and Approve	5 days	158	160	Wed 11/20/24	Tue 11/26/24	STATE
160	1.3.3.19.5	M: Deliverable Management Plan Complete	0 days	159	4	Tue 11/26/24	Tue 11/26/24	
161	**1.3.3.20**	**Establish Project Document Repository (PM-17/SOL-14)**	**31 days**			**Wed 10/16/24**	**Wed 11/27/24**	
162	1.3.3.20.1	Create and Submit/Walk-through	10 days	15FS+10 days	163	Wed 10/16/24	Tue 10/29/24	OPTUM
163	1.3.3.20.2	STATE Review	10 days	162	164	Wed 10/30/24	Tue 11/12/24	STATE
164	1.3.3.20.3	Revise and Resubmit	5 days	163	165	Wed 11/13/24	Tue 11/19/24	OPTUM
165	1.3.3.20.4	STATE Review and Approve	5 days	164	166	Wed 11/20/24	Tue 11/26/24	STATE
166	1.3.3.20.5	Project Portal Go-live	1 day	165	167	Wed 11/27/24	Wed 11/27/24	OPTUM
167	1.3.3.20.6	M: Project Document Repository Complete	0 days	166	4	Wed 11/27/24	Wed 11/27/24	
168	**1.3.4**	**Requirements Validation**	**102 days**			**Wed 10/2/24**	**Thu 2/20/25**	
169	1.3.4.1	Business Structure	53 days	18		Mon 10/7/24	Wed 12/18/24	
170	**1.3.4.2**	**Plan Requirements Validation Sessions**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
171	1.3.4.2.1	OPTUM Requirements validation and Internal Review	10 days	15	172	Wed 10/2/24	Tue 10/15/24	OPTUM
172	1.3.4.2.2	OPTUM Create Initial Question List	10 days	171	173	Wed 10/16/24	Tue 10/29/24	OPTUM
173	1.3.4.2.3	OPTUM Establish Proposed Requirements Validation Schedule	5 days	172	174	Wed 10/30/24	Tue 11/5/24	OPTUM
174	1.3.4.2.4	OPTUM/STATE Review Schedule Revisions, Updates and Finalize Schedule	5 days	173	175	Wed 11/6/24	Tue 11/12/24	OPTUM,STATE
175	1.3.4.2.5	M: Requirements Validation Session Schedule Approved	0 days	174	177FS+2 days	Tue 11/12/24	Tue 11/12/24	
176	**1.3.4.3**	**Conduct Requirements Validation Sessions**	**20 days**			**Fri 11/15/24**	**Thu 12/12/24**	
177	1.3.4.3.1	Week 1	5 days	175FS+2 days	178	Fri 11/15/24	Thu 11/21/24	OPTUM,STATE
178	1.3.4.3.2	Week 2	5 days	177	179,189,338,195,	Fri 11/22/24	Thu 11/28/24	OPTUM,STATE
179	1.3.4.3.3	Week 3	5 days	178	180	Fri 11/29/24	Thu 12/5/24	OPTUM,STATE
180	1.3.4.3.4	Week 4	5 days	179	181,210	Fri 12/6/24	Thu 12/12/24	OPTUM,STATE
181	1.3.4.3.5	M: Requirements Validation Sessions Completed	0 days	180	568,183,375,393,	Thu 12/12/24	Thu 12/12/24	
182	**1.3.4.4**	**Document Requirements Validation Sessions**	**20 days**			**Fri 12/13/24**	**Thu 1/9/25**	
183	1.3.4.4.1	Finalize All Requirements Validation Session Documentation	10 days	181	184	Fri 12/13/24	Thu 12/26/24	OPTUM
184	1.3.4.4.2	Submit Requirements Validation Session Documentation	5 days	183	185	Fri 12/27/24	Thu 1/2/25	OPTUM
185	1.3.4.4.3	Approve Requirements Validation Session Documentation	5 days	184	186	Fri 1/3/25	Thu 1/9/25	STATE
186	1.3.4.4.4	M: Requirements Validation Session Documentation Approved	0 days	185	194,187	Thu 1/9/25	Thu 1/9/25	
187	1.3.4.5	M: Requirements Validation and Definition Complete	0 days	186	399,345,350,356,	Thu 1/9/25	Thu 1/9/25	
188	**1.3.4.6**	**Requirements Methodology and Templates (Tools and Tracking) (SOL-04)**	**10 days**			**Fri 11/29/24**	**Thu 12/12/24**	
189	1.3.4.6.1	Develop Requirements Tracking Matrix (RTM)	5 days	178	190	Fri 11/29/24	Thu 12/5/24	OPTUM
190	1.3.4.6.2	STATE overview of requirement management and traceability	2 days	189	191	Fri 12/6/24	Mon 12/9/24	OPTUM
191	1.3.4.6.3	Requirement management tools walkthrough	2 days	190	192	Tue 12/10/24	Wed 12/11/24	OPTUM,STATE
192	1.3.4.6.4	STATE Review and approve	1 day	191	193	Thu 12/12/24	Thu 12/12/24	STATE
193	1.3.4.6.5	M: RTM approved	0 days	192	405	Thu 12/12/24	Thu 12/12/24	
194	**1.3.4.7**	**Business Rules**	**20 days**	**186**		**Fri 1/10/25**	**Thu 2/6/25**	
195	1.3.4.7.1	Define Business Rules	10 days	178	196	Fri 1/10/25	Thu 1/23/25	OPTUM
196	1.3.4.7.2	Document Business Rules	10 days	195	197,5	Fri 1/24/25	Thu 2/6/25	OPTUM
197	1.3.4.7.3	M: Business Rules Complete	0 days	196	205FF,498FS+100	Thu 2/6/25	Thu 2/6/25	
198	**1.3.4.8**	**Requirements Analysis Document (RAD) (SOL-03)**	**30 days**			**Fri 11/29/24**	**Thu 1/9/25**	
199	1.3.4.8.1	Create and Submit/Walk-through	10 days	178	200	Fri 11/29/24	Thu 12/12/24	OPTUM
200	1.3.4.8.2	STATE Review	10 days	199	201	Fri 12/13/24	Thu 12/26/24	STATE
201	1.3.4.8.3	Revise and Resubmit	5 days	200	202	Fri 12/27/24	Thu 1/2/25	STATE
202	1.3.4.8.4	STATE Review and Approve	5 days	201	203	Fri 1/3/25	Thu 1/9/25	
203	1.3.4.8.5	M: Requirements Analysis Document (RAD) Completed	0 days	202		Thu 1/9/25	Thu 1/9/25	
204	**1.3.4.9**	**User Stories**	**25 days**			**Fri 1/17/25**	**Thu 2/20/25**	



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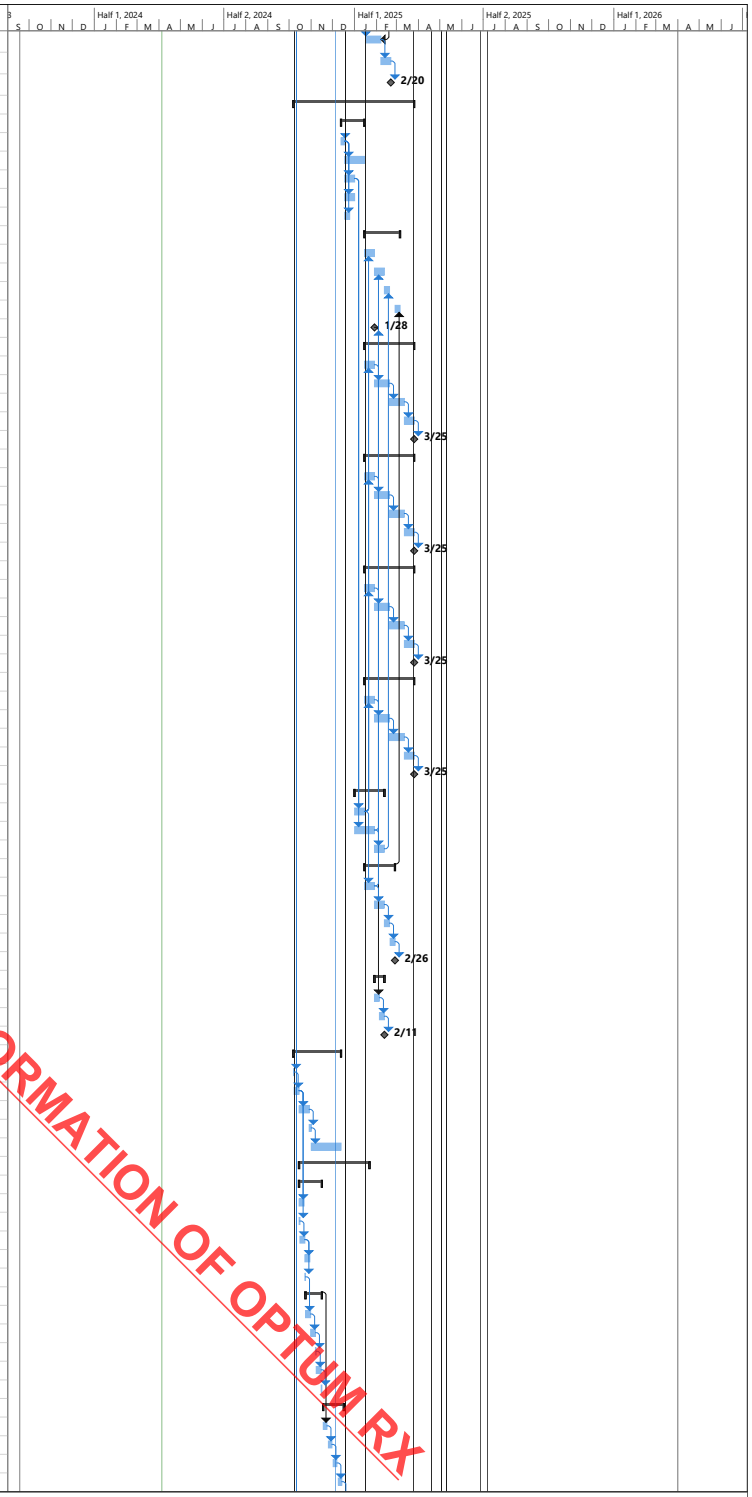
ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
205	1.3.4.9.1	Create User Stories	15 days	197FF,178	206	Fri 1/17/25	Thu 2/6/25	OPTUM
206	1.3.4.9.2	Add to Agile Management Tool (Ex. Rally, Aha!)	10 days	205	207	Fri 2/7/25	Thu 2/20/25	OPTUM
207	1.3.4.9.3	M: User Stories Complete	0 days	206		Thu 2/20/25	Thu 2/20/25	
208	**1.3.5**	**Data Migration**	**122 days**			**Mon 10/7/24**	**Tue 3/25/25**	
209	**1.3.5.1**	**Data Management, Conversion and Migration Planning (SOL-12)**	**23 days**			**Fri 12/13/24**	**Tue 1/14/25**	
210	1.3.5.1.1	Schedule breakout sessions	3 days	180	211,212,213,214	Fri 12/13/24	Tue 12/17/24	OPTUM
211	1.3.5.1.2	Meet with vendors to determine availability of data, negotiate layouts and ident	20 days	210		Wed 12/18/24	Tue 1/14/25	OPTUM,STATE
212	1.3.5.1.3	Validate FTP connection between OPTUM and STATE	10 days	210	246,247	Wed 12/18/24	Tue 12/31/24	OPTUM,STATE
213	1.3.5.1.4	Validate FTP connection between vendors and STATE	10 days	210		Wed 12/18/24	Tue 12/31/24	OPTUM,STATE
214	1.3.5.1.5	Meet with STATE to review migration schedule	5 days	210		Wed 12/18/24	Tue 12/24/24	OPTUM,STATE
215	**1.3.5.2**	**Data Integration Plan (SOL-11)**	**36 days**			**Wed 1/15/25**	**Wed 3/5/25**	
216	1.3.5.2.1	Create and Submit/Walk-through	10 days	246		Wed 1/15/25	Tue 1/28/25	OPTUM
217	1.3.5.2.2	STATE Review	10 days	247		Wed 1/29/25	Tue 2/11/25	STATE
218	1.3.5.2.3	Revise and Resubmit	5 days	248		Wed 2/12/25	Tue 2/18/25	OPTUM
219	1.3.5.2.4	STATE Review and Approve	5 days	249		Thu 2/27/25	Wed 3/5/25	STATE
220	1.3.5.2.5	M:Data Integration Plan Complete	0 days	250	256	Tue 1/28/25	Tue 1/28/25	
221	**1.3.5.3**	**Data Management, Conversion and Migration Plan (SOL-12)**	**50 days**			**Wed 1/15/25**	**Tue 3/25/25**	
222	1.3.5.3.1	Create and Submit/Walk-through	10 days	246	223	Wed 1/15/25	Tue 1/28/25	OPTUM
223	1.3.5.3.2	STATE Review	15 days	222	224	Wed 1/29/25	Tue 2/18/25	STATE
224	1.3.5.3.3	Revise and Resubmit	15 days	223	225	Wed 2/19/25	Tue 3/11/25	OPTUM
225	1.3.5.3.4	STATE Review and Approve	10 days	224	226	Wed 3/12/25	Tue 3/25/25	STATE
226	1.3.5.3.5	M: Data Management, Conversion and Migration Plan Complete	0 days	225		Tue 3/25/25	Tue 3/25/25	
227	**1.3.5.4**	**Data Models (SOL-13)**	**50 days**			**Wed 1/15/25**	**Tue 3/25/25**	
228	1.3.5.4.1	Create and Submit/Walk-through	10 days	246	229	Wed 1/15/25	Tue 1/28/25	OPTUM
229	1.3.5.4.2	STATE Review	15 days	228	230	Wed 1/29/25	Tue 2/18/25	STATE
230	1.3.5.4.3	Revise and Resubmit	15 days	229	231	Wed 2/19/25	Tue 3/11/25	OPTUM
231	1.3.5.4.4	STATE Review and Approve	10 days	230	232	Wed 3/12/25	Tue 3/25/25	STATE
232	1.3.5.4.5	M: Data Models Complete	0 days	231		Tue 3/25/25	Tue 3/25/25	
233	**1.3.5.5**	**Database Catalog (SOL-15)**	**50 days**			**Wed 1/15/25**	**Tue 3/25/25**	
234	1.3.5.5.1	Create and Submit/Walk-through	10 days	246	235	Wed 1/15/25	Tue 1/28/25	OPTUM
235	1.3.5.5.2	STATE Review	15 days	234	236	Wed 1/29/25	Tue 2/18/25	STATE
236	1.3.5.5.3	Revise and Resubmit	15 days	235	237	Wed 2/19/25	Tue 3/11/25	OPTUM
237	1.3.5.5.4	STATE Review and Approve	10 days	236	238	Wed 3/12/25	Tue 3/25/25	STATE
238	1.3.5.5.5	M: Database Catalog Complete	0 days	237		Tue 3/25/25	Tue 3/25/25	
239	**1.3.5.6**	**Information Architecture Design Documents (SOL-18)**	**50 days**			**Wed 1/15/25**	**Tue 3/25/25**	
240	1.3.5.6.1	Create and Submit/Walk-through	10 days	246	241	Wed 1/15/25	Tue 1/28/25	OPTUM
241	1.3.5.6.2	STATE Review	15 days	240	242	Wed 1/29/25	Tue 2/18/25	STATE
242	1.3.5.6.3	Revise and Resubmit	15 days	241	243	Wed 2/19/25	Tue 3/11/25	OPTUM
243	1.3.5.6.4	STATE Review and Approve	10 days	242	244	Wed 3/12/25	Tue 3/25/25	STATE
244	1.3.5.6.5	M: Information Architecture Design Documents Complete	0 days	243		Tue 3/25/25	Tue 3/25/25	
245	**1.3.5.7**	**Interface Review and Design**	**30 days**			**Wed 1/1/25**	**Tue 2/11/25**	
246	1.3.5.7.1	Conduct Detailed Review of Existing Layouts	10 days	212	216,222,250,240,228,	Wed 1/1/25	Tue 1/14/25	OPTUM,STATE
247	1.3.5.7.2	Establish Initial Layouts for all interfaces	20 days	212	217,248	Wed 1/1/25	Tue 1/28/25	OPTUM,STATE
248	1.3.5.7.3	Schedule file production	10 days	247	218	Wed 1/29/25	Tue 2/11/25	OPTUM,STATE
249	**1.3.5.8**	**Interface Design Document (Data Dictionary, Data Mapping) (SOL-10)**	**31 days**		**219**	**Wed 1/15/25**	**Wed 2/26/25**	
250	1.3.5.8.1	Create and Submit/Walk-through	10 days	246	220,251	Wed 1/15/25	Tue 1/28/25	OPTUM
251	1.3.5.8.2	STATE Review	10 days	250	252	Wed 1/29/25	Tue 2/11/25	STATE
252	1.3.5.8.3	Revise and Resubmit	5 days	251	253FS+1 day	Wed 2/12/25	Tue 2/18/25	OPTUM
253	1.3.5.8.4	STATE Review and Approve	5 days	252FS+1 day	254	Thu 2/20/25	Wed 2/26/25	STATE
254	1.3.5.8.5	M: Data Integration and Interface Design Document Complete	0 days	253		Wed 2/26/25	Wed 2/26/25	
255	**1.3.5.9**	**Interface Review and Testing**	**10 days**			**Wed 1/29/25**	**Tue 2/11/25**	
256	1.3.5.9.1	Send test files to interface partners	5 days	220	257	Wed 1/29/25	Tue 2/4/25	OPTUM
257	1.3.5.9.2	Interface partners provide feedback files	5 days	256	258	Wed 2/5/25	Tue 2/11/25	STATE
258	1.3.5.9.3	M: Validate all program stakeholders/trading partners successfully completed fil	0 days	257		Tue 2/11/25	Tue 2/11/25	
259	**1.3.5.10**	**Data Interfaces**	**49 days**			**Mon 10/7/24**	**Thu 12/12/24**	
260	1.3.5.10.1	Discuss and Receive Data Interface Requirements	1 day	35	261	Mon 10/7/24	Mon 10/7/24	
261	1.3.5.10.2	Obtain approval for Custom Requirements (if applicable)	5 days	260	262,267,268	Tue 10/8/24	Mon 10/14/24	
262	1.3.5.10.3	Capture detail Requirements for Custom layout	10 days	261	263	Tue 10/15/24	Mon 10/28/24	
263	1.3.5.10.4	Obtain client sign off on Custom Requirements	3 days	262	264	Tue 10/29/24	Thu 10/31/24	
264	1.3.5.10.5	Obtain necessary NDA and/or PHI Authorization Release Forms for Data Exchang	30 days	263		Fri 11/1/24	Thu 12/12/24	
265	**1.3.5.11**	**Historical File Loads**	**71 days**			**Tue 10/15/24**	**Tue 1/21/25**	
266	**1.3.5.11.1**	**Historical Claims**	**24 days**			**Tue 10/15/24**	**Fri 11/15/24**	
267	1.3.5.11.1.1	Discuss Historical Claim Transfer Layout and Requirements	5 days	261		Tue 10/15/24	Mon 10/21/24	
268	1.3.5.11.1.2	Discuss timing and route of File Exchange	1 day	261	269	Tue 10/15/24	Tue 10/15/24	
269	1.3.5.11.1.3	Adjust Load Program if Necessary	5 days	268	270,271	Wed 10/16/24	Tue 10/22/24	15 days
270	1.3.5.11.1.4	Set up Historical CAG	5 days	269		Wed 10/23/24	Tue 10/29/24	
271	1.3.5.11.1.5	Set up Historical TCT	1 day	269	273	Wed 10/23/24	Wed 10/23/24	
272	**1.3.5.11.1.6**	**Test Historical Claims File**	**17 days**		**279**	**Thu 10/24/24**	**Fri 11/15/24**	
273	1.3.5.11.1.6.1	Provide Test Historical Claim File	5 days	271	274	Thu 10/24/24	Wed 10/30/24	
274	1.3.5.11.1.6.2	Load Test File	5 days	273	275	Thu 10/31/24	Wed 11/6/24	
275	1.3.5.11.1.6.3	Load and Error report	1 day	274	276	Thu 11/7/24	Thu 11/7/24	
276	1.3.5.11.1.6.4	Match Historical Data to Test Eligibility	5 days	275	277	Fri 11/8/24	Thu 11/14/24	
277	1.3.5.11.1.6.5	Share Match Rate with IPM	1 day	276		Fri 11/15/24	Fri 11/15/24	
278	**1.3.5.11.2**	**Production Historical Claims File**	**21 days**			**Mon 11/18/24**	**Mon 12/16/24**	
279	1.3.5.11.2.1	Provide Initial Historical Claim Production File	5 days	272	280	Mon 11/18/24	Fri 11/22/24	
280	1.3.5.11.2.2	Load Initial Historical Claim Production File to Historical CAG	5 days	279	281	Mon 11/25/24	Fri 11/29/24	
281	1.3.5.11.2.3	Review/Revise Initial Historical Claim Load	5 days	280	282	Mon 12/2/24	Fri 12/6/24	
282	1.3.5.11.2.4	Match Initial Historical Claim Load to Eligibility	5 days	281	283	Mon 12/9/24	Fri 12/13/24	



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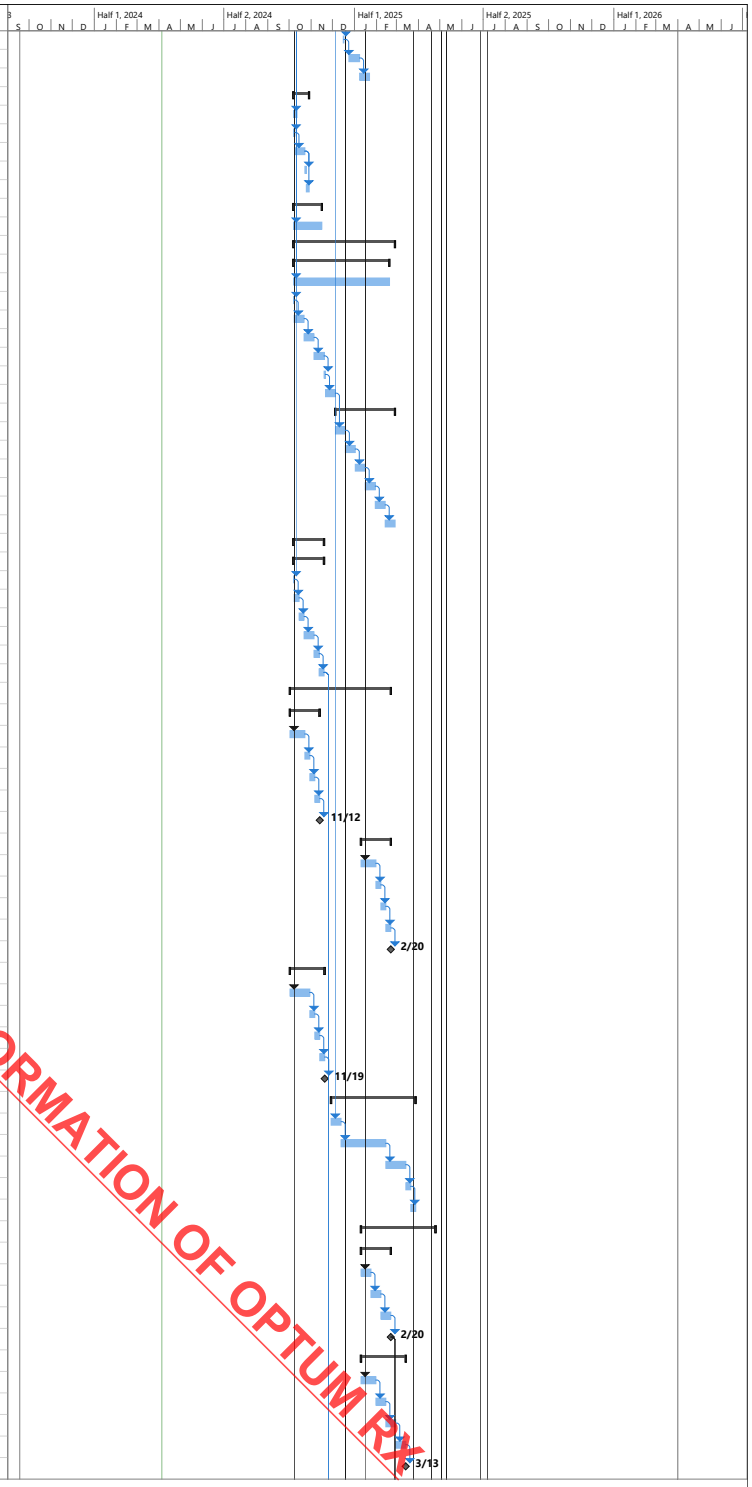
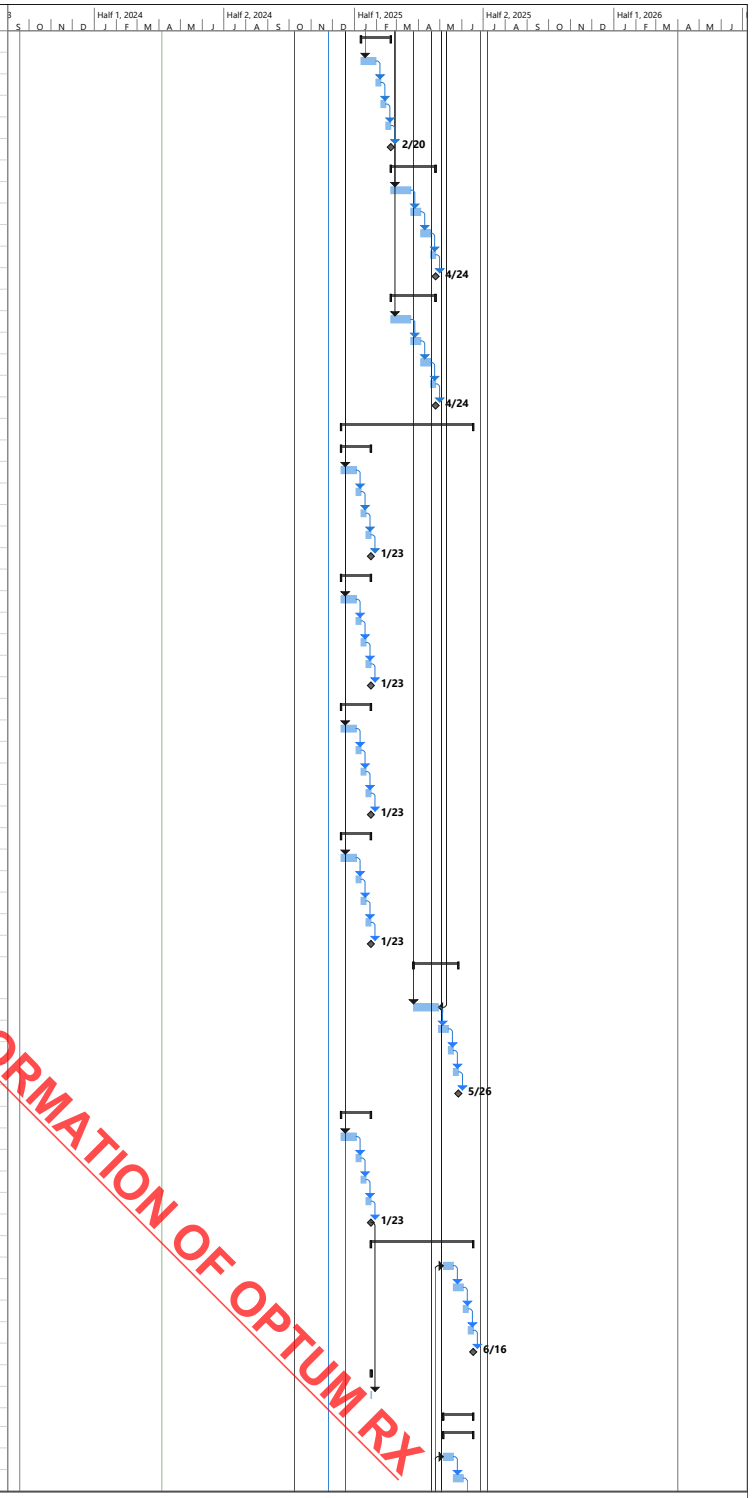
ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
283	1.3.5.11.2.5	Share Match Rate with IPM	1 day	282	284FS+5 days	Mon 12/16/24	Mon 12/16/24	
284	1.3.5.11.3	Historical Claims Lag File	11 days	283FS+5 days	285	Tue 12/24/24	Tue 1/7/25	
285	1.3.5.11.4	Push Claim History to Data Warehouse (if applicable)	10 days	284		Wed 1/8/25	Tue 1/21/25	
286	**1.3.6**	**File Transfer Connectivity**	**16 days**			**Mon 10/7/24**	**Mon 10/28/24**	
287	1.3.6.1	Discuss sFTP Requirements for File Transfer	5 days	35		Mon 10/7/24	Fri 10/11/24	
288	1.3.6.2	Request sFTP Setup/Structure	2 days	35	289	Mon 10/7/24	Tue 10/8/24	
289	1.3.6.3	Establish sFTP Site and Structure	10 days	288	290,291FS+2 days	Wed 10/9/24	Tue 10/22/24	
290	1.3.6.4	Provide Connection & Login Information for sFTP Site	2 days	289		Wed 10/23/24	Thu 10/24/24	
291	1.3.6.5	Test sFTP Connectivity	2 days	289FS+2 days		Fri 10/25/24	Mon 10/28/24	
292	**1.3.7**	**Data Transfer (Loads & Extracts)**	**30 days**			**Mon 10/7/24**	**Fri 11/15/24**	
293	1.3.7.1	Obtain necessary NDA and/or PHI Authorization Release Forms for Data Exchange	30 days	35		Mon 10/7/24	Fri 11/15/24	
294	**1.3.8**	**Finance**	**103 days**			**Mon 10/7/24**	**Wed 2/26/25**	
295	**1.3.8.1**	**Payments and Invoice Processing**	**97 days**			**Mon 10/7/24**	**Tue 2/18/25**	
296	1.3.8.1.1	Invoicing/Billing	97 days	35		Mon 10/7/24	Tue 2/18/25	
297	1.3.8.1.2	Provide Sample Invoice and Billing Reports	1 day	35	298	Mon 10/7/24	Mon 10/7/24	
298	1.3.8.1.3	Review Invoice and Billing Reports and Process	10 days	297	299	Tue 10/8/24	Mon 10/21/24	
299	1.3.8.1.4	Provide Primary and Secondary contact for Invoice and Billing	10 days	298	300	Tue 10/22/24	Mon 11/4/24	
300	1.3.8.1.5	Complete IRS W-9 Form	10 days	299	301	Tue 11/5/24	Mon 11/18/24	
301	1.3.8.1.6	Complete New Client Billing & Invoice Notification Form	2 days	300	302	Tue 11/19/24	Wed 11/20/24	
302	1.3.8.1.7	Set up Client Invoice and Billing	10 days	301	304	Thu 11/21/24	Wed 12/4/24	
303	**1.3.8.2**	**Accounting for Rebate Activities**	**60 days**			**Thu 12/5/24**	**Wed 2/26/25**	
304	1.3.8.2.1	General Rebate Accounting Requirements	10 days	302	305	Thu 12/5/24	Wed 12/18/24	
305	1.3.8.2.2	State Utilization Errors and Alerts	10 days	304	306	Thu 12/19/24	Wed 1/1/25	
306	1.3.8.2.3	Rebate Allocations	10 days	305	307	Thu 1/2/25	Wed 1/15/25	
307	1.3.8.2.4	Dispute Resolution	10 days	306	308	Thu 1/16/25	Wed 1/29/25	
308	1.3.8.2.5	Unpaid Rebate Balances	10 days	307	309	Thu 1/30/25	Wed 2/12/25	
309	1.3.8.2.6	CMS 64	10 days	308		Thu 2/13/25	Wed 2/26/25	
310	**1.3.9**	**System Access**	**31 days**			**Mon 10/7/24**	**Mon 11/18/24**	
311	**1.3.9.1**	**RxTRACK (Reporting)**	**31 days**			**Mon 10/7/24**	**Mon 11/18/24**	
312	1.3.9.1.1	Provide RxTRACK Report Catalog	1 day	35	313	Mon 10/7/24	Mon 10/7/24	
313	1.3.9.1.2	Determine RxTRACK Access & Requirements	5 days	312	314	Tue 10/8/24	Mon 10/14/24	
314	1.3.9.1.3	Complete RxTRACK Security Setup Request Form	5 days	313	315	Tue 10/15/24	Mon 10/21/24	
315	1.3.9.1.4	Complete RxTRACK Client and User Setup	10 days	314	316	Tue 10/22/24	Mon 11/4/24	
316	1.3.9.1.5	Provide User IDs and Passwords for RxTRACK	5 days	315	317	Tue 11/5/24	Mon 11/11/24	
317	1.3.9.1.6	Conduct RxTRACK Training	5 days	316	513,515,516	Tue 11/12/24	Mon 11/18/24	
318	**1.3.10**	**Environment Readiness and Preparation**	**102 days**			**Wed 10/2/24**	**Thu 2/20/25**	
319	**1.3.10.1**	**Technical Infrastructure Plan (SOL-06)**	**30 days**			**Wed 10/2/24**	**Tue 11/12/24**	
320	1.3.10.1.1	Create and Submit/Walk-through	15 days	15	321	Wed 10/2/24	Tue 10/22/24	OPTUM
321	1.3.10.1.2	STATE Review	5 days	320	322	Wed 10/23/24	Tue 10/29/24	STATE
322	1.3.10.1.3	Revise and Resubmit	5 days	321	323	Wed 10/30/24	Tue 11/5/24	OPTUM
323	1.3.10.1.4	STATE Review and Approve	5 days	322	324	Wed 11/6/24	Tue 11/12/24	STATE
324	1.3.10.1.5	M: Technical Infrastructure Plan Complete	0 days	323		Tue 11/12/24	Tue 11/12/24	
325	**1.3.10.2**	**Inventory Report (SOL-02)**	**30 days**			**Fri 1/10/25**	**Thu 2/20/25**	
326	1.3.10.2.1	Create and Submit/Walk-through	15 days	187	327	Fri 1/10/25	Thu 1/30/25	OPTUM
327	1.3.10.2.2	STATE Review	5 days	326	328	Fri 1/31/25	Thu 2/6/25	STATE
328	1.3.10.2.3	Revise and Resubmit	5 days	327	329	Fri 2/7/25	Thu 2/13/25	OPTUM
329	1.3.10.2.4	STATE Review and Approve	5 days	328	330	Fri 2/14/25	Thu 2/20/25	STATE
330	1.3.10.2.5	M: Inventory Complete	0 days	329		Thu 2/20/25	Thu 2/20/25	
331	**1.3.10.3**	**Operations and Support Procedure Manual**	**35 days**			**Wed 10/2/24**	**Tue 11/19/24**	
332	1.3.10.3.1	Create and Submit/Walk-through	20 days	15	333	Wed 10/2/24	Tue 10/29/24	OPTUM
333	1.3.10.3.2	STATE Review	5 days	332	334	Wed 10/30/24	Tue 11/5/24	STATE
334	1.3.10.3.3	Revise and Resubmit	5 days	333	335	Wed 11/6/24	Tue 11/12/24	OPTUM
335	1.3.10.3.4	STATE Review and Approve	5 days	334	336	Wed 11/13/24	Tue 11/19/24	STATE
336	1.3.10.3.5	M: Operations and Support Procedure Manual Complete	0 days	335		Tue 11/19/24	Tue 11/19/24	
337	**1.3.11**	**Reporting**	**85 days**			**Fri 11/29/24**	**Thu 3/27/25**	
338	1.3.11.1	Gap Analysis STATE Report Inventory vs Optum standard suite	10 days	178	339	Fri 11/29/24	Thu 12/12/24	OPTUM
339	1.3.11.2	Develop Reports and Report Distribution Schedule	45 days	338	340	Fri 12/13/24	Thu 2/13/25	OPTUM
340	1.3.11.3	QC Reports	20 days	339	341	Fri 2/14/25	Thu 3/13/25	OPTUM
341	1.3.11.4	STATE Review and Approve Reports	5 days	340	342	Fri 3/14/25	Thu 3/20/25	STATE
342	1.3.11.5	Internal Deployment and Testing	5 days	341		Fri 3/21/25	Thu 3/27/25	OPTUM
343	**1.3.12**	**Security and Disaster Recovery**	**75 days**			**Fri 1/10/25**	**Thu 4/24/25**	
344	**1.3.12.1**	**Security Risk Assessment**	**30 days**			**Fri 1/10/25**	**Thu 2/20/25**	
345	1.3.12.1.1	Discuss STATE expectations for a Security Risk Assessment	10 days	187	346	Fri 1/10/25	Thu 1/23/25	OPTUM,STATE
346	1.3.12.1.2	Prepare executive summary of internal risk assessment	10 days	345	347	Fri 1/24/25	Thu 2/6/25	OPTUM
347	1.3.12.1.3	STATE review and approve security risk assessment	10 days	346	348	Fri 2/7/25	Thu 2/20/25	OPTUM
348	1.3.12.1.4	M: Security Risk Assessment Complete	0 days	347	362,368	Thu 2/20/25	Thu 2/20/25	
349	**1.3.12.2**	**Annual Independent Security Assessment (SOL-01)**	**45 days**			**Fri 1/10/25**	**Thu 3/13/25**	
350	1.3.12.2.1	Create and Submit/Walk-through	15 days	187	351	Fri 1/10/25	Thu 1/30/25	OPTUM
351	1.3.12.2.2	STATE Review	10 days	350	352	Fri 1/31/25	Thu 2/13/25	STATE
352	1.3.12.2.3	Revise and Resubmit	10 days	351	353	Fri 2/14/25	Thu 2/27/25	OPTUM
353	1.3.12.2.4	STATE Review and Approve	10 days	352	354	Fri 2/28/25	Thu 3/13/25	STATE
354	1.3.12.2.5	M: Independent Security Assessment Complete	0 days	353		Thu 3/13/25	Thu 3/13/25	



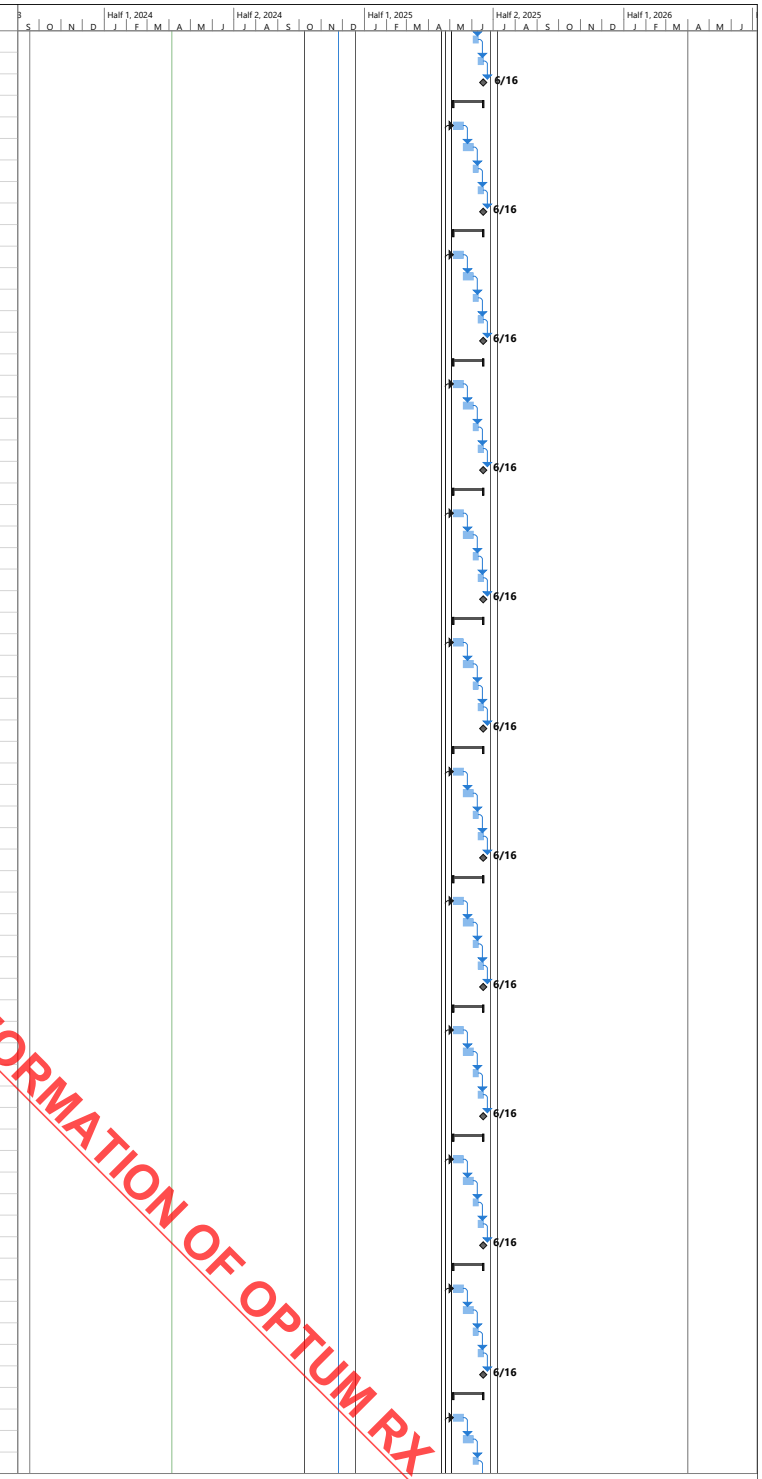
CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
355	**1.3.12.3**	**System Security Plan (SSP) (SOL-05)**	**30 days**			**Fri 1/10/25**	**Thu 2/20/25**	
356	1.3.12.3.1	Create and Submit/Walk-through	15 days	187	357	Fri 1/10/25	Thu 1/30/25	OPTUM
357	1.3.12.3.2	STATE Review	5 days	356	358	Fri 1/31/25	Thu 2/6/25	STATE
358	1.3.12.3.3	Revise and Resubmit	5 days	357	359	Fri 2/7/25	Thu 2/13/25	OPTUM
359	1.3.12.3.4	STATE Review and Approve	5 days	358	360	Fri 2/14/25	Thu 2/20/25	STATE
360	1.3.12.3.5	M: SSP Complete	0 days	359		Thu 2/20/25	Thu 2/20/25	
361	**1.3.12.4**	**Disaster Recovery (DR) (DPRCCPS) Plan**	**45 days**			**Fri 2/21/25**	**Thu 4/24/25**	
362	1.3.12.4.1	Create and Submit/Walk-through	20 days	348	363	Fri 2/21/25	Thu 3/20/25	OPTUM
363	1.3.12.4.2	STATE Review	10 days	362	364	Fri 3/21/25	Thu 4/3/25	STATE
364	1.3.12.4.3	Revise and Resubmit	10 days	363	365	Fri 4/4/25	Thu 4/17/25	OPTUM
365	1.3.12.4.4	STATE Review and Approve	5 days	364	366	Fri 4/18/25	Thu 4/24/25	STATE
366	1.3.12.4.5	M: Disaster Recovery Complete	0 days	365		Thu 4/24/25	Thu 4/24/25	
367	**1.3.12.5**	**Business Continuity and Contingency (BCC) Plan**	**45 days**			**Fri 2/21/25**	**Thu 4/24/25**	
368	1.3.12.5.1	Create and Submit/Walk-through	20 days	348	369	Fri 2/21/25	Thu 3/20/25	OPTUM
369	1.3.12.5.2	STATE Review	10 days	368	370	Fri 3/21/25	Thu 4/3/25	STATE
370	1.3.12.5.3	Revise and Resubmit	10 days	369	371	Fri 4/4/25	Thu 4/17/25	OPTUM
371	1.3.12.5.4	STATE Review and Approve	5 days	370	372	Fri 4/18/25	Thu 4/24/25	STATE
372	1.3.12.5.5	M: BCCP Complete	0 days	371		Thu 4/24/25	Thu 4/24/25	
373	**1.3.13**	**Testing**	**132 days**			**Fri 12/13/24**	**Mon 6/16/25**	
374	**1.3.13.1**	**Master Test Plan (PM-16)**	**30 days**			**Fri 12/13/24**	**Thu 1/23/25**	
375	1.3.13.1.1	Create and Submit/Walk-through	15 days	181	376	Fri 12/13/24	Thu 1/2/25	OPTUM
376	1.3.13.1.2	STATE Review	5 days	375	377	Fri 1/3/25	Thu 1/9/25	STATE
377	1.3.13.1.3	Revise and Resubmit	5 days	376	378	Fri 1/10/25	Thu 1/16/25	OPTUM
378	1.3.13.1.4	STATE Review and Approve	5 days	377	379	Fri 1/17/25	Thu 1/23/25	STATE
379	1.3.13.1.5	M: Master Test Plan Complete	0 days	378		Thu 1/23/25	Thu 1/23/25	
380	**1.3.13.2**	**User Acceptance Testing Plan (PM-16)**	**30 days**			**Fri 12/13/24**	**Thu 1/23/25**	
381	1.3.13.2.1	Create and Submit/Walk-through	15 days	181	382	Fri 12/13/24	Thu 1/2/25	OPTUM
382	1.3.13.2.2	STATE Review	5 days	381	383	Fri 1/3/25	Thu 1/9/25	STATE
383	1.3.13.2.3	Revise and Resubmit	5 days	382	384	Fri 1/10/25	Thu 1/16/25	OPTUM
384	1.3.13.2.4	STATE Review and Approve	5 days	383	385	Fri 1/17/25	Thu 1/23/25	STATE
385	1.3.13.2.5	M: User Acceptance Testing Plan Complete	0 days	384		Thu 1/23/25	Thu 1/23/25	
386	**1.3.13.3**	**Test plans and test results for parallel testing (SOL-26)**	**30 days**			**Fri 12/13/24**	**Thu 1/23/25**	
387	1.3.13.3.1	Create and Submit/Walk-through	15 days	181	388	Fri 12/13/24	Thu 1/2/25	OPTUM
388	1.3.13.3.2	STATE Review	5 days	387	389	Fri 1/3/25	Thu 1/9/25	STATE
389	1.3.13.3.3	Revise and Resubmit	5 days	388	390	Fri 1/10/25	Thu 1/16/25	OPTUM
390	1.3.13.3.4	STATE Review and Approve	5 days	389	391	Fri 1/17/25	Thu 1/23/25	STATE
391	1.3.13.3.5	M: Test plans and test results for parallel testing Complete	0 days	390		Thu 1/23/25	Thu 1/23/25	
392	**1.3.13.4**	**Defect Management Plan (SOL-16)**	**30 days**			**Fri 12/13/24**	**Thu 1/23/25**	
393	1.3.13.4.1	Create and Submit/Walk-through	15 days	181	394	Fri 12/13/24	Thu 1/2/25	OPTUM
394	1.3.13.4.2	STATE Review	5 days	393	395	Fri 1/3/25	Thu 1/9/25	STATE
395	1.3.13.4.3	Revise and Resubmit	5 days	394	396	Fri 1/10/25	Thu 1/16/25	OPTUM
396	1.3.13.4.4	STATE Review and Approve	5 days	395	397	Fri 1/17/25	Thu 1/23/25	STATE
397	1.3.13.4.5	M: Defect Management Plan Complete	0 days	396		Thu 1/23/25	Thu 1/23/25	
398	**1.3.13.5**	**Preferred Drug List, additional Therapeutic Criteria Chart, and Dose Limitation Chart**	**45 days**			**Tue 3/25/25**	**Mon 5/26/25**	
399	1.3.13.5.1	Create and Submit/Walk-through	25 days	187,6SF-45 days	400	Tue 3/25/25	Tue 4/29/25	OPTUM
400	1.3.13.5.2	STATE Review	10 days	399	401	Tue 4/29/25	Mon 5/12/25	STATE
401	1.3.13.5.3	Revise and Resubmit	5 days	400	402	Tue 5/13/25	Mon 5/19/25	OPTUM
402	1.3.13.5.4	STATE Review and Approve	5 days	401	403	Tue 5/20/25	Mon 5/26/25	STATE
403	1.3.13.5.5	M: Document Submission Complete	0 days	402		Mon 5/26/25	Mon 5/26/25	
404	**1.3.13.6**	**Training Materials (Training Plan) (PM-19)**	**30 days**			**Fri 12/13/24**	**Thu 1/23/25**	
405	1.3.13.6.1	Create and Submit/Walk-through	15 days	193	406	Fri 12/13/24	Thu 1/2/25	OPTUM
406	1.3.13.6.2	STATE Review	5 days	405	407	Fri 1/3/25	Thu 1/9/25	STATE
407	1.3.13.6.3	Revise and Resubmit	5 days	406	408	Fri 1/10/25	Thu 1/16/25	OPTUM
408	1.3.13.6.4	STATE Review and Approve	5 days	407	409	Fri 1/17/25	Thu 1/23/25	STATE
409	1.3.13.6.5	M: Training Materials Complete	0 days	408	417	Thu 1/23/25	Thu 1/23/25	
410	**1.3.13.7**	**Test Cases and Test Scripts, and Results Report (PM-18)**	**102 days**			**Fri 1/24/25**	**Mon 6/16/25**	
411	1.3.13.7.1	Create and Submit/Walk-through	10 days	511FS-40 days	412	Tue 5/6/25	Mon 5/19/25	OPTUM
412	1.3.13.7.2	STATE Review	10 days	411	413	Tue 5/20/25	Mon 6/2/25	STATE
413	1.3.13.7.3	Revise and Resubmit	5 days	412	414	Tue 6/3/25	Mon 6/9/25	OPTUM
414	1.3.13.7.4	STATE Review and Approve	5 days	413	415	Tue 6/10/25	Mon 6/16/25	STATE
415	1.3.13.7.5	M: Test Cases and Test Scripts, and Results Report Complete	0 days	414		Mon 6/16/25	Mon 6/16/25	
416	**1.3.13.7.6**	**Lessons Learned**	**1 day**			**Fri 1/24/25**	**Fri 1/24/25**	
417	1.3.13.7.6.1	Conduct Lessons Learned	1 day	409		Fri 1/24/25	Fri 1/24/25	
418	**1.3.14**	**Operational Readiness Planning and Documentation**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
419	**1.3.14.1**	**Operational Readiness Review (ORR) Plan (PM-24)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
420	1.3.14.1.1	Create and Submit/Walk-through	10 days	511FS-40 days	421	Tue 5/6/25	Mon 5/19/25	OPTUM
421	1.3.14.1.2	STATE Review	10 days	420	422	Tue 5/20/25	Mon 6/2/25	STATE



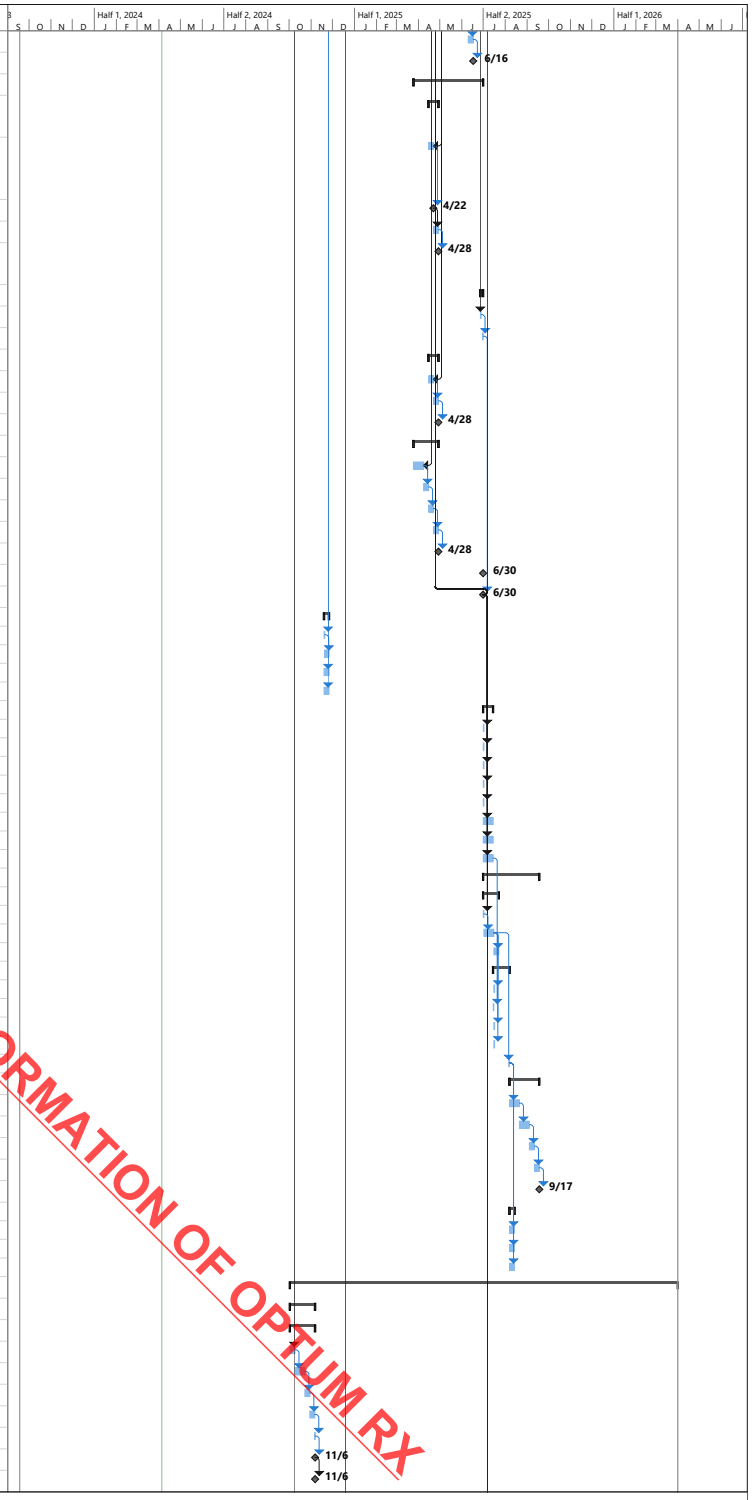
CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
422	1.3.14.1.3	Revise and Resubmit	5 days	421	423	Tue 6/3/25	Mon 6/9/25	OPTUM
423	1.3.14.1.4	STATE Review and Approve	5 days	422	424	Tue 6/10/25	Mon 6/16/25	STATE
424	1.3.14.1.5	M: Operational Readiness Review (ORR) Plan Complete	0 days	423		Mon 6/16/25	Mon 6/16/25	
425	**1.3.14.2**	**Operations and Maintenance (O&M) Plan (SOL-24)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
426	1.3.14.2.1	Create and Submit/Walk-through	10 days	511FS-40 days	427	Tue 5/6/25	Mon 5/19/25	OPTUM
427	1.3.14.2.2	STATE Review	10 days	426	428	Tue 5/20/25	Mon 6/2/25	STATE
428	1.3.14.2.3	Revise and Resubmit	5 days	427	429	Tue 6/3/25	Mon 6/9/25	OPTUM
429	1.3.14.2.4	STATE Review and Approve	5 days	428	430	Tue 6/10/25	Mon 6/16/25	STATE
430	1.3.14.2.5	M: Operations and Maintenance (O&M) Plan Complete	0 days	429		Mon 6/16/25	Mon 6/16/25	
431	**1.3.14.3**	**Operations Procedure Manual (SOL-25)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
432	1.3.14.3.1	Create and Submit/Walk-through	10 days	511FS-40 days	433	Tue 5/6/25	Mon 5/19/25	OPTUM
433	1.3.14.3.2	STATE Review	10 days	432	434	Tue 5/20/25	Mon 6/2/25	STATE
434	1.3.14.3.3	Revise and Resubmit	5 days	433	435	Tue 6/3/25	Mon 6/9/25	OPTUM
435	1.3.14.3.4	STATE Review and Approve	5 days	434	436	Tue 6/10/25	Mon 6/16/25	STATE
436	1.3.14.3.5	M: Operations Procedure Manual Complete	0 days	435		Mon 6/16/25	Mon 6/16/25	
437	**1.3.14.4**	**Turnover Plan (PM-23)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
438	1.3.14.4.1	Create and Submit/Walk-through	10 days	511FS-40 days	439	Tue 5/6/25	Mon 5/19/25	OPTUM
439	1.3.14.4.2	STATE Review	10 days	438	440	Tue 5/20/25	Mon 6/2/25	STATE
440	1.3.14.4.3	Revise and Resubmit	5 days	439	441	Tue 6/3/25	Mon 6/9/25	OPTUM
441	1.3.14.4.4	STATE Review and Approve	5 days	440	442	Tue 6/10/25	Mon 6/16/25	STATE
442	1.3.14.4.5	M: Turnover Plan Complete	0 days	441		Mon 6/16/25	Mon 6/16/25	
443	**1.3.14.5**	**Software Upgrade/ Release Schedule (SOL-31)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
444	1.3.14.5.1	Create and Submit/Walk-through	10 days	511FS-40 days	445	Tue 5/6/25	Mon 5/19/25	OPTUM
445	1.3.14.5.2	STATE Review	10 days	444	446	Tue 5/20/25	Mon 6/2/25	STATE
446	1.3.14.5.3	Revise and Resubmit	5 days	445	447	Tue 6/3/25	Mon 6/9/25	OPTUM
447	1.3.14.5.4	STATE Review and Approve	5 days	446	448	Tue 6/10/25	Mon 6/16/25	STATE
448	1.3.14.5.5	M: Software Upgrade/ Release Schedule Complete	0 days	447		Mon 6/16/25	Mon 6/16/25	
449	**1.3.14.6**	**Solution Documentation (SOL-21)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
450	1.3.14.6.1	Create and Submit/Walk-through	10 days	511FS-40 days	451	Tue 5/6/25	Mon 5/19/25	OPTUM
451	1.3.14.6.2	STATE Review	10 days	450	452	Tue 5/20/25	Mon 6/2/25	STATE
452	1.3.14.6.3	Revise and Resubmit	5 days	451	453	Tue 6/3/25	Mon 6/9/25	OPTUM
453	1.3.14.6.4	STATE Review and Approve	5 days	452	454	Tue 6/10/25	Mon 6/16/25	STATE
454	1.3.14.6.5	M: Solution Documentation Complete	0 days	453		Mon 6/16/25	Mon 6/16/25	
455	**1.3.14.7**	**Solution Design Documentation (SDD) (SOL-23)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
456	1.3.14.7.1	Create and Submit/Walk-through	10 days	511FS-40 days	457	Tue 5/6/25	Mon 5/19/25	OPTUM
457	1.3.14.7.2	STATE Review	10 days	456	458	Tue 5/20/25	Mon 6/2/25	STATE
458	1.3.14.7.3	Revise and Resubmit	5 days	457	459	Tue 6/3/25	Mon 6/9/25	OPTUM
459	1.3.14.7.4	STATE Review and Approve	5 days	458	460	Tue 6/10/25	Mon 6/16/25	STATE
460	1.3.14.7.5	M: Solution Design Documentation Complete	0 days	459		Mon 6/16/25	Mon 6/16/25	
461	**1.3.14.8**	**Customer Service Plan (SER-06)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
462	1.3.14.8.1	Create and Submit/Walk-through	10 days	511FS-40 days	463	Tue 5/6/25	Mon 5/19/25	OPTUM
463	1.3.14.8.2	STATE Review	10 days	462	464	Tue 5/20/25	Mon 6/2/25	STATE
464	1.3.14.8.3	Revise and Resubmit	5 days	463	465	Tue 6/3/25	Mon 6/9/25	OPTUM
465	1.3.14.8.4	STATE Review and Approve	5 days	464	466	Tue 6/10/25	Mon 6/16/25	STATE
466	1.3.14.8.5	M: Customer Service Plan Complete	0 days	465		Mon 6/16/25	Mon 6/16/25	
467	**1.3.14.9**	**Customer Documentation (SOL-09)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
468	1.3.14.9.1	Create and Submit/Walk-through	10 days	511FS-40 days	469	Tue 5/6/25	Mon 5/19/25	OPTUM
469	1.3.14.9.2	STATE Review	10 days	468	470	Tue 5/20/25	Mon 6/2/25	STATE
470	1.3.14.9.3	Revise and Resubmit	5 days	469	471	Tue 6/3/25	Mon 6/9/25	OPTUM
471	1.3.14.9.4	STATE Review and Approve	5 days	470	472	Tue 6/10/25	Mon 6/16/25	STATE
472	1.3.14.9.5	M: Customer Documentation Complete	0 days	471		Mon 6/16/25	Mon 6/16/25	
473	**1.3.14.10**	**Quarterly Report of 340B Providers (SOL-32)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
474	1.3.14.10.1	Create and Submit/Walk-through	10 days	511FS-40 days	475	Tue 5/6/25	Mon 5/19/25	OPTUM
475	1.3.14.10.2	STATE Review	10 days	474	476	Tue 5/20/25	Mon 6/2/25	STATE
476	1.3.14.10.3	Revise and Resubmit	5 days	475	477	Tue 6/3/25	Mon 6/9/25	OPTUM
477	1.3.14.10.4	STATE Review and Approve	5 days	476	478	Tue 6/10/25	Mon 6/16/25	STATE
478	1.3.14.10.5	M: Quarterly Report of 340B Providers Complete	0 days	477		Mon 6/16/25	Mon 6/16/25	
479	**1.3.14.11**	**Monthly Cash Receipt Report (SOL-33)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
480	1.3.14.11.1	Create and Submit/Walk-through	10 days	511FS-40 days	481	Tue 5/6/25	Mon 5/19/25	OPTUM
481	1.3.14.11.2	STATE Review	10 days	480	482	Tue 5/20/25	Mon 6/2/25	STATE
482	1.3.14.11.3	Revise and Resubmit	5 days	481	483	Tue 6/3/25	Mon 6/9/25	OPTUM
483	1.3.14.11.4	STATE Review and Approve	5 days	482	484	Tue 6/10/25	Mon 6/16/25	STATE
484	1.3.14.11.5	M: Monthly Cash Receipt Report Complete	0 days	483		Mon 6/16/25	Mon 6/16/25	
485	**1.3.14.12**	**Memorandum of Operational Readiness (PM-22)**	**30 days**			**Tue 5/6/25**	**Mon 6/16/25**	
486	1.3.14.12.1	Create and Submit/Walk-through	10 days	511FS-40 days	487	Tue 5/6/25	Mon 5/19/25	OPTUM
487	1.3.14.12.2	STATE Review	10 days	486	488	Tue 5/20/25	Mon 6/2/25	STATE
488	1.3.14.12.3	Revise and Resubmit	5 days	487	489	Tue 6/3/25	Mon 6/9/25	OPTUM



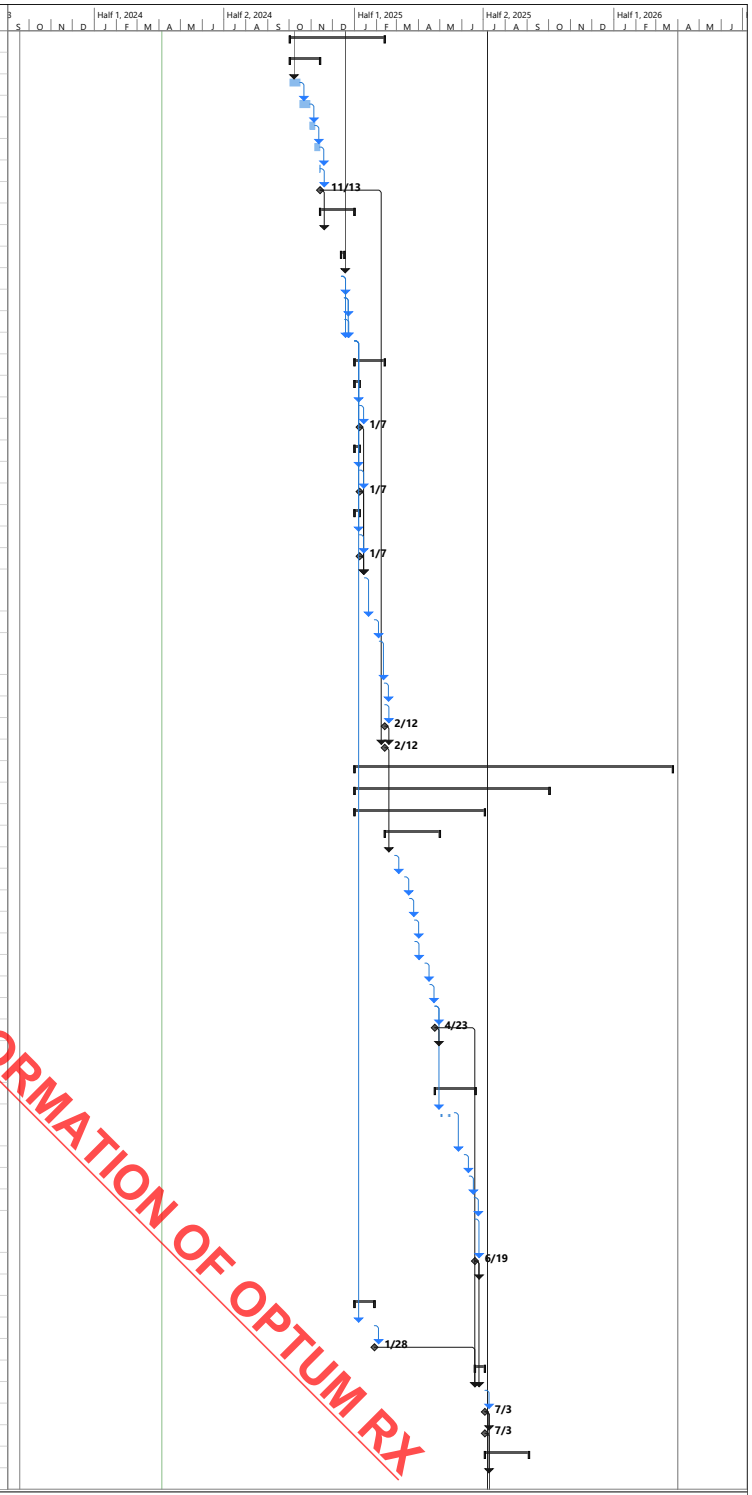
CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
489	1.3.14.12.4	STATE Review and Approve	5 days	488	490	Tue 6/10/25	Mon 6/16/25	STATE
490	1.3.14.12.5	M: Memorandum of Operational Readiness Complete	0 days	489		Mon 6/16/25	Mon 6/16/25	
491	**1.3.15**	**Deployment/Cutover**	**70 days**			**Tue 3/25/25**	**Mon 6/30/25**	
492	**1.3.15.1**	**Implementation Release and Deployment Management Plan (PM-14/21/SOL-20)**	**10 days**			**Tue 4/15/25**	**Mon 4/28/25**	
493	1.3.15.1.1	Draft Implementation and Release Plan, including implementation check-list, go/no-go decision points, schedule and back out/recovery planning	5 days	6SF-50 days	494	Tue 4/15/25	Tue 4/22/25	OPTUM
494	1.3.15.1.2	Submit Implementation Plan	0 days	493	495	Tue 4/22/25	Tue 4/22/25	OPTUM
495	1.3.15.1.3	Review and approve Implementation Plan	5 days	494	496	Tue 4/22/25	Mon 4/28/25	STATE
496	1.3.15.1.4	M: Implementation Release and Deployment Management Plan Approved	0 days	495		Mon 4/28/25	Mon 4/28/25	
497	**1.3.15.2**	**Overall Production Readiness Assessment**	**2 days**			**Fri 6/27/25**	**Mon 6/30/25**	
498	1.3.15.2.1	Go/no-go meeting to assess testing results, documentation, deliverables	1 day	197FS+100 days	499	Fri 6/27/25	Fri 6/27/25	OPTUM
499	1.3.15.2.2	Go/No Go Decision	1 day	498	511	Mon 6/30/25	Mon 6/30/25	STATE
500	**1.3.15.3**	**SLA Measurements and Calculations**	**10 days**			**Tue 4/15/25**	**Mon 4/28/25**	
501	1.3.15.3.1	Submit SLA Measurements and Calculations	5 days	6SF-50 days	502	Tue 4/15/25	Tue 4/22/25	OPTUM
502	1.3.15.3.2	Review and Approved	5 days	501	503	Tue 4/22/25	Mon 4/28/25	STATE
503	1.3.15.3.3	M: SLA Measurements and Calculations Approved	0 days	502		Mon 4/28/25	Mon 4/28/25	
504	**1.3.15.4**	**Business Continuity of Operations Plan/Disaster Recovery (PM-20)**	**25 days**			**Tue 3/25/25**	**Mon 4/28/25**	
505	1.3.15.4.1	Create and Submit Plan	10 days	6SF-60 days	506	Tue 3/25/25	Tue 4/8/25	OPTUM
506	1.3.15.4.2	STATE Review	5 days	505	507	Tue 4/8/25	Mon 4/14/25	STATE
507	1.3.15.4.3	Revise and Resubmit	5 days	506	508	Tue 4/15/25	Mon 4/21/25	OPTUM
508	1.3.15.4.4	STATE Review and Approve	5 days	507	509	Tue 4/22/25	Mon 4/28/25	STATE
509	1.3.15.4.5	M: Business Continuity of Operations Plan/Disaster Recovery Complete	0 days	508		Mon 4/28/25	Mon 4/28/25	
510	**1.3.15.5**	**Implementation**	**0 days**			**Mon 6/30/25**	**Mon 6/30/25**	
511	1.3.15.5.1	M: Go Live - Drug Rebate Services Accepted	0 days	499	6,630,628,420FS-	Mon 6/30/25	Mon 6/30/25	
512	**1.3.16**	**Go Live Preparation**	**5 days**			**Tue 11/19/24**	**Mon 11/25/24**	
513	1.3.16.1	Confirm Contract has been Executed	1 day	317	514	Tue 11/19/24	Tue 11/19/24	
514	1.3.16.2	Confirm all tasks have been completed	4 days	513		Wed 11/20/24	Mon 11/25/24	
515	1.3.16.3	Determine Go Live Meeting Frequency & Schedule	5 days	317		Tue 11/19/24	Mon 11/25/24	
516	1.3.16.4	Determine Go Live Communication & Escalation Process	5 days	317		Tue 11/19/24	Mon 11/25/24	
517	**1.3.17**	**Go Live**	**10 days**			**Tue 7/1/25**	**Mon 7/14/25**	
518	1.3.17.1	Parallel-tested Solution in production (SOL-27)	1 day	511		Tue 7/1/25	Tue 7/1/25	
519	1.3.17.2	Solution Deployed in Production Environment (SOL-28)	1 day	511		Tue 7/1/25	Tue 7/1/25	
520	1.3.17.3	Solution Technical Environments (SOL-22)	1 day	511		Tue 7/1/25	Tue 7/1/25	
521	1.3.17.4	Implemented Interfaces and Data Exchanges (SOL-17)	1 day	511		Tue 7/1/25	Tue 7/1/25	
522	1.3.17.5	Supplemental Pharmacy Drug Rebate Solution (SOL-19)	1 day	511		Tue 7/1/25	Tue 7/1/25	
523	1.3.17.6	Provide Status Communications as Scheduled	10 days	511		Tue 7/1/25	Mon 7/14/25	
524	1.3.17.7	Conduct Internal Meetings as Scheduled	10 days	511		Tue 7/1/25	Mon 7/14/25	
525	1.3.17.8	Conduct Client Meetings as Scheduled	10 days	511	533	Tue 7/1/25	Mon 7/14/25	
526	**1.3.18**	**Project Closure**	**57 days**			**Tue 7/1/25**	**Wed 9/17/25**	
527	**1.3.18.1**	**Satisfaction Surveys**	**16 days**			**Tue 7/1/25**	**Tue 7/22/25**	
528	1.3.18.1.1	Distribute Survey Requests	1 day	511	529	Tue 7/1/25	Tue 7/1/25	
529	1.3.18.1.2	Complete Survey Requests	10 days	528	532,534,535,536FS+1	Wed 7/2/25	Tue 7/15/25	
530	1.3.18.1.3	Compile Survey Results	5 days	529		Wed 7/16/25	Tue 7/22/25	
531	**1.3.18.2**	**Transition to Account Management**	**17 days**			**Tue 7/15/25**	**Wed 8/6/25**	
532	1.3.18.2.1	Provide all necessary Documentation	1 day	529		Wed 7/16/25	Wed 7/16/25	
533	1.3.18.2.2	Conduct Internal Transition Call	1 day	525		Tue 7/15/25	Tue 7/15/25	
534	1.3.18.2.3	Conduct Client Transition Call	1 day	529		Wed 7/16/25	Wed 7/16/25	
535	1.3.18.2.4	Review & Approve 1st Invoice	1 day	529		Wed 7/16/25	Wed 7/16/25	
536	1.3.18.2.5	Complete Implementation Lessons to Learn	1 day	529FS+15 days	544,545,546,538	Wed 8/6/25	Wed 8/6/25	
537	**1.3.18.3**	**Project Closeout Report (PM-26)**	**30 days**			**Thu 8/7/25**	**Wed 9/17/25**	
538	1.3.18.3.1	Create and Submit/Walk-through	10 days	536	539	Thu 8/7/25	Wed 8/20/25	OPTUM
539	1.3.18.3.2	STATE Review	10 days	538	540	Thu 8/21/25	Wed 9/3/25	STATE
540	1.3.18.3.3	Revise and Resubmit	5 days	539	541	Thu 9/4/25	Wed 9/10/25	OPTUM
541	1.3.18.3.4	STATE Review and Approve	5 days	540	542	Thu 9/11/25	Wed 9/17/25	STATE
542	1.3.18.3.5	M: Project Closeout Report Complete	0 days	541		Wed 9/17/25	Wed 9/17/25	
543	**1.3.18.4**	**Project Tracking**	**5 days**			**Thu 8/7/25**	**Wed 8/13/25**	
544	1.3.18.4.1	Archive all Implementation Documentation	5 days	536		Thu 8/7/25	Wed 8/13/25	
545	1.3.18.4.2	Close Out Implementation Case in Pulse	5 days	536		Thu 8/7/25	Wed 8/13/25	
546	1.3.18.4.3	Close Out Implementation in SalesForce.com	5 days	536		Thu 8/7/25	Wed 8/13/25	
547	**1.4**	**CMS Certification**	**391 days**			**Wed 10/2/24**	**Tue 3/31/26**	
548	**1.4.1**	**Phase 1: Initiation**	**25.5 days**			**Wed 10/2/24**	**Wed 11/6/24**	
549	**1.4.1.1**	**Develop CMS Certification Project Charter**	**25.5 days**			**Wed 10/2/24**	**Wed 11/6/24**	
550	1.4.1.1.1	Develop Draft Charter	5 days	15	551	Wed 10/2/24	Tue 10/8/24	OPTUM
551	1.4.1.1.2	STATE Reviews Charter	10 days	550	552	Wed 10/9/24	Tue 10/22/24	OPTUM,STATE
552	1.4.1.1.3	Update Draft Charter based on feedback from STATE	5 days	551	553	Wed 10/23/24	Tue 10/29/24	OPTUM
553	1.4.1.1.4	STATE Reviews Updated Charter	5 days	552	554	Wed 10/30/24	Tue 11/5/24	STATE
554	1.4.1.1.5	STATE Provides Approval of Charter	0.5 days	553	555	Wed 11/6/24	Wed 11/6/24	STATE
555	1.4.1.1.6	M: Completion of CMS Certification Project Charter	0 days	554	556	Wed 11/6/24	Wed 11/6/24	
556	1.4.1.2	M: Completion of Phase 1: Initiation	0 days	555		Wed 11/6/24	Wed 11/6/24	



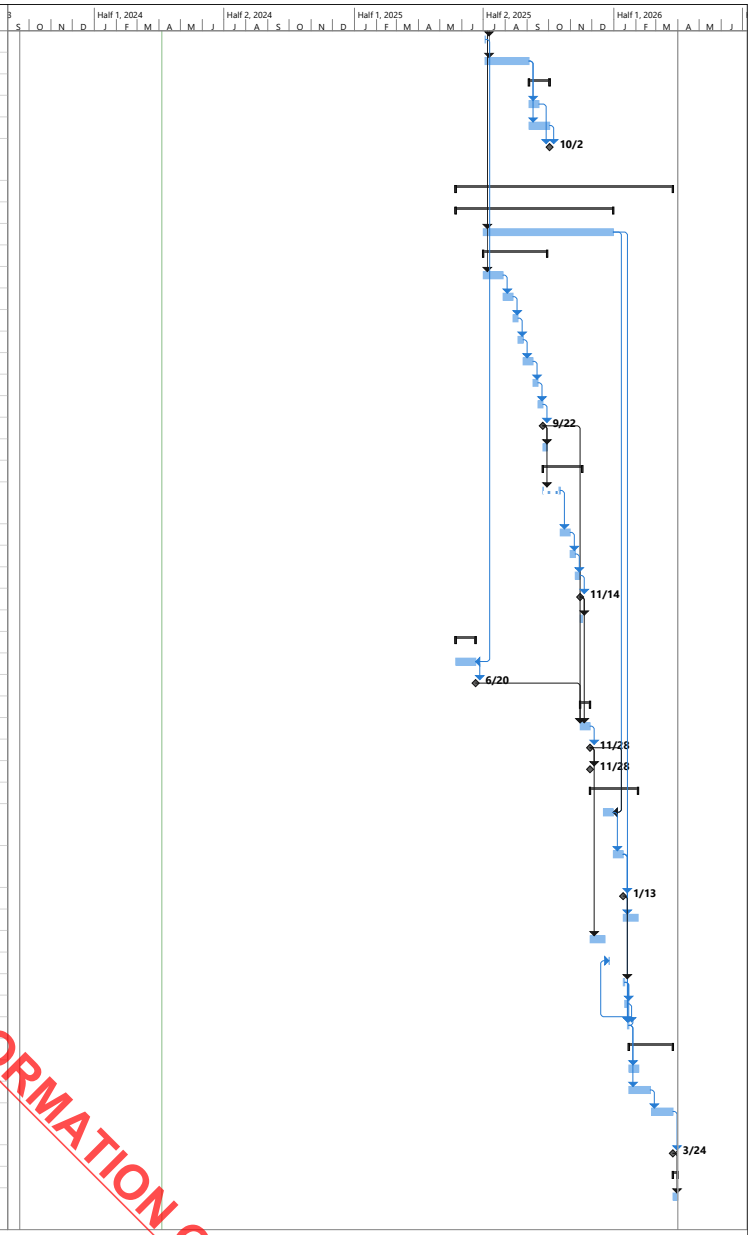
CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
557	**1.4.2**	**Phase 2: Planning**	**95.5 days**			**Wed 10/2/24**	**Wed 2/12/25**	
558	**1.4.2.1**	**CMS Certification Management Plan (SOL-29)**	**30.5 days**			**Wed 10/2/24**	**Wed 11/13/24**	
559	1.4.2.1.1	Develop Draft Plan	10 days	15	560	Wed 10/2/24	Tue 10/15/24	OPTUM
560	1.4.2.1.2	STATE Reviews Draft Plan	10 days	559	561	Wed 10/16/24	Tue 10/29/24	OPTUM,STATE
561	1.4.2.1.3	Update Draft Plan based on feedback from STATE	5 days	560	562	Wed 10/30/24	Tue 11/5/24	OPTUM
562	1.4.2.1.4	STATE Reviews Updated Plan	5 days	561	563	Wed 11/6/24	Tue 11/12/24	STATE
563	1.4.2.1.5	STATE Provides Approval of Plan	0.5 days	562	564	Wed 11/13/24	Wed 11/13/24	STATE
564	1.4.2.1.6	M: Completion of CMS Certification Management Plan	0 days	563	588,566	Wed 11/13/24	Wed 11/13/24	
565	**1.4.2.2**	**CMS Certification Planning Sessions**	**34.5 days**			**Wed 11/13/24**	**Tue 12/31/24**	
566	1.4.2.2.1	Schedule Certification Planning Sessions	5 days	564		Wed 11/13/24	Wed 11/20/24	OPTUM
567	**1.4.2.2.2**	**Conduct Certification Planning Sessions**	**3 days**			**Fri 12/13/24**	**Tue 12/17/24**	
568	1.4.2.2.2.1	Review Checklists	0.5 days	181	569,571	Fri 12/13/24	Fri 12/13/24	OPTUM,STATE
569	1.4.2.2.2.2	Review All System Review Criteria	2 days	568	570,571	Fri 12/13/24	Tue 12/17/24	OPTUM,STATE
570	1.4.2.2.2.3	Review Required Artifacts in MECT Appendix B	0.5 days	569	571	Tue 12/17/24	Tue 12/17/24	OPTUM,STATE
571	1.4.2.2.3	Complete Session Follow Up	10 days	568,569,570	574,577,580,612	Wed 12/18/24	Tue 12/31/24	OPTUM
572	**1.4.2.3**	**Certification Scope**	**30.5 days**			**Wed 1/1/25**	**Wed 2/12/25**	
573	**1.4.2.3.1**	**Checklists**	**5 days**			**Wed 1/1/25**	**Tue 1/7/25**	
574	1.4.2.3.1.1	STATE Validates In Scope Checklists with CMS	5 days	571	575	Wed 1/1/25	Tue 1/7/25	STATE
575	1.4.2.3.1.2	M: Checklist Scope Validated	0 days	574	582	Tue 1/7/25	Tue 1/7/25	
576	**1.4.2.3.2**	**Criteria**	**5 days**			**Wed 1/1/25**	**Tue 1/7/25**	
577	1.4.2.3.2.1	STATE Validates In Scope Criteria with CMS	5 days	571	578	Wed 1/1/25	Tue 1/7/25	STATE
578	1.4.2.3.2.2	M: Criteria Scope Validated	0 days	577	582	Tue 1/7/25	Tue 1/7/25	
579	**1.4.2.3.3**	**Artifacts**	**5 days**			**Wed 1/1/25**	**Tue 1/7/25**	
580	1.4.2.3.3.1	STATE Validates In Scope Artifacts with CMS	5 days	571	581	Wed 1/1/25	Tue 1/7/25	STATE
581	1.4.2.3.3.2	M: STATE Validates In-Scope Artifacts with CMS	0 days	580	582	Tue 1/7/25	Tue 1/7/25	
582	1.4.2.3.4	Consolidate Checklist, Criteria, and Artifact Scope into Scope Workbook Deliverable	5 days	575,578,581	583	Wed 1/8/25	Tue 1/14/25	OPTUM
583	1.4.2.3.5	STATE reviews Scope Workbook	10 days	582	584	Wed 1/15/25	Tue 1/28/25	STATE
584	1.4.2.3.6	Update Draft Scope Workbook Based on Feedback from STATE	5 days	583	585	Wed 1/29/25	Tue 2/4/25	OPTUM
585	1.4.2.3.7	STATE Reviews Updated Scope Workbook	5 days	584	586	Wed 2/5/25	Tue 2/11/25	STATE
586	1.4.2.3.8	STATE Provides Approval of Scope Workbook	0.5 days	585	587	Wed 2/12/25	Wed 2/12/25	STATE
587	1.4.2.3.9	M: Completion of Certification Scope	0 days	586	588	Wed 2/12/25	Wed 2/12/25	
588	1.4.2.4	M: Completion of Phase 2: Planning	0 days	564,587	593	Wed 2/12/25	Wed 2/12/25	
589	**1.4.3**	**Phase 3: Execution**	**321 days**			**Wed 1/1/25**	**Tue 3/24/26**	
590	**1.4.3.1**	**Phase 3.1: R2 Operational Milestone Review**	**197.25 days**			**Wed 1/1/25**	**Thu 10/2/25**	
591	**1.4.3.1.1**	**Phase 3.1.1: R2 Pre-Milestone Review**	**131.25 days**			**Wed 1/1/25**	**Thu 7/3/25**	
592	**1.4.3.1.1.1**	**R2 Evidence Packets**	**55.5 days**			**Wed 2/12/25**	**Wed 4/30/25**	
593	1.4.3.1.1.1.1	Consolidate Evidence into Packets	10 days	588	594	Wed 2/12/25	Wed 2/26/25	OPTUM
594	1.4.3.1.1.1.2	STATE Reviews Evidence Packets	10 days	593	595	Wed 2/26/25	Wed 3/12/25	OPTUM,STATE
595	1.4.3.1.1.1.3	Make Updates based on Feedback from STATE	5 days	594	596	Wed 3/12/25	Wed 3/19/25	OPTUM
596	1.4.3.1.1.1.4	Validate changes with STATE	5 days	595	597	Wed 3/19/25	Wed 3/26/25	OPTUM,STATE
597	1.4.3.1.1.1.5	STATE Notifies IV&V of Packet Completion	0.5 days	596	598	Wed 3/26/25	Wed 3/26/25	STATE
598	1.4.3.1.1.1.6	IV&V Reviews Packets	10 days	597	599	Thu 3/27/25	Wed 4/9/25	IV&V
599	1.4.3.1.1.1.7	Make Updates based on Feedback from IV&V	5 days	598	600	Thu 4/10/25	Wed 4/16/25	OPTUM
600	1.4.3.1.1.1.8	Validate Changes with IV&V	5 days	599	601,604	Thu 4/17/25	Wed 4/23/25	OPTUM,STATE
601	1.4.3.1.1.1.9	M: R2 Evidence Packets Complete	0 days	600	602,615	Wed 4/23/25	Wed 4/23/25	
602	1.4.3.1.1.1.10	STATE Provides Soft Approval of Optum Evidence Packets	5 days	601		Thu 4/24/25	Wed 4/30/25	STATE
603	**1.4.3.1.1.2**	**R2 Certification Checklists**	**41.25 days**			**Thu 4/24/25**	**Fri 6/20/25**	
604	1.4.3.1.1.2.1	Insert Compliance Statements and Hyperlinks into Checklists	2 days	600	605	Thu 4/24/25	Wed 5/21/25	OPTUM
605	1.4.3.1.1.2.2	STATE and IV&V Review Checklist	10 days	604	606	Wed 5/21/25	Wed 6/4/25	STATE, IV&V
606	1.4.3.1.1.2.3	Make updates based on Feedback from STATE and IV&V	5 days	605	607	Wed 6/4/25	Wed 6/11/25	OPTUM
607	1.4.3.1.1.2.4	STATE and IV&V Review Updated Checklist	5 days	606	608	Wed 6/11/25	Wed 6/18/25	STATE, IV&V
608	1.4.3.1.1.2.5	Validate that Compliance Statement in Checklist matches Compliance Statement in Evidence Packet	1 day	607	609	Wed 6/18/25	Thu 6/19/25	OPTUM
609	1.4.3.1.1.2.6	M: R2 Checklists Complete	0 days	608	610,615	Thu 6/19/25	Thu 6/19/25	
610	1.4.3.1.1.2.7	STATE Provides Soft Approval of Checklists	1 day	609		Thu 6/19/25	Fri 6/20/25	STATE
611	**1.4.3.1.1.3**	**Develop/Consolidate Required R2 Artifacts**	**20 days**			**Wed 1/1/25**	**Tue 1/28/25**	
612	1.4.3.1.1.3.1	Consolidate Project Artifacts	20 days	571	613	Wed 1/1/25	Tue 1/28/25	OPTUM,STATE
613	1.4.3.1.1.3.2	M: Completion of Artifacts for R2	0 days	612	615	Tue 1/28/25	Tue 1/28/25	
614	**1.4.3.1.1.4**	**IV&V R2 Progress Report**	**10 days**			**Thu 6/19/25**	**Thu 7/3/25**	
615	1.4.3.1.1.4.1	IV&V Develops Progress Report	10 days	601,609,613	616	Thu 6/19/25	Thu 7/3/25	IV&V
616	1.4.3.1.1.4.2	M: IV&V R2 Progress Report Submitted to CMS and STATE	0 days	615	617,619,621	Thu 7/3/25	Thu 7/3/25	
617	1.4.3.1.1.5	M: Completion of Project Documentation to Support R2	0 days	616	620	Thu 7/3/25	Thu 7/3/25	
618	**1.4.3.1.2**	**Phase 3.1.2: R2 Milestone Review**	**44 days**			**Thu 7/3/25**	**Wed 9/3/25**	
619	1.4.3.1.2.1	Conduct Pre-Review Calls with CMS	0.5 days	616		Thu 7/3/25	Thu 7/3/25	OPTUM,STATE



CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX

ID	WBS	Task Name	Duration	Predecessors	Successors	Start	Finish	Team
620	1.4.3.1.2.2	Grant CMS Access to Evidence	1 day	617	647FF-10 days	Thu 7/3/25	Fri 7/4/25	OPTUM,STATE
621	1.4.3.1.2.3	CMS Milestone Documentation Review Period	44 days	616	623,624	Thu 7/3/25	Wed 9/3/25	CMS
622	**1.4.3.1.3**	**Phase 3.1.3: R2 Post-Milestone Review**	**22 days**			**Wed 9/3/25**	**Thu 10/2/25**	
623	1.4.3.1.3.1	Respond to Action Items from CMS	10 days	621	625	Wed 9/3/25	Wed 9/17/25	OPTUM
624	1.4.3.1.3.2	CMS Internal Clearance for Report Out Letter	22 days	621	625	Wed 9/3/25	Thu 10/2/25	CMS
625	1.4.3.1.3.3	M: CMS Delivers R2 Report Out Letter and R2 Operational Review Complete	0 days	623,624		Thu 10/2/25	Thu 10/2/25	
626	**1.4.3.2**	**Phase 3.2: R3 Certification Final Review**	**218.75 days**			**Fri 5/23/25**	**Tue 3/24/26**	
627	**1.4.3.2.1**	**Phase 3.2.1: R3 Pre-Milestone Review**	**158.75 days**			**Fri 5/23/25**	**Tue 12/30/25**	
628	1.4.3.2.1.1	6 Months of Operations	132 days	511	654FF,662	Tue 7/1/25	Tue 12/30/25	OPTUM,STATE
629	**1.4.3.2.1.2**	**R3 Evidence Packets**	**65 days**			**Tue 7/1/25**	**Sun 9/28/25**	
630	1.4.3.2.1.2.1	Consolidate Evidence into Packets	20 days	511	631	Tue 7/1/25	Mon 7/28/25	OPTUM
631	1.4.3.2.1.2.2	STATE Reviews Evidence Packets	10 days	630	632	Tue 7/29/25	Mon 8/11/25	OPTUM,STATE
632	1.4.3.2.1.2.3	Make Updates based on Feedback from STATE	5 days	631	633	Tue 8/12/25	Mon 8/18/25	OPTUM
633	1.4.3.2.1.2.4	Validate changes with STATE	5 days	632	634	Tue 8/19/25	Mon 8/25/25	OPTUM,STATE
634	1.4.3.2.1.2.5	IV&V Reviews Packets	10 days	633	635	Tue 8/26/25	Mon 9/8/25	IV&V
635	1.4.3.2.1.2.6	Make Updates based on Feedback from IV&V	5 days	634	636	Tue 9/9/25	Mon 9/15/25	OPTUM
636	1.4.3.2.1.2.7	Validate Changes with IV&V	5 days	635	637	Tue 9/16/25	Mon 9/22/25	OPTUM,STATE
637	1.4.3.2.1.2.8	M: R3 Evidence Packets Complete	0 days	636	638,640,650	Mon 9/22/25	Mon 9/22/25	
638	1.4.3.2.1.2.9	STATE Provides Full Approval of Optum Evidence Packets	5 days	637		Tue 9/23/25	Sun 9/28/25	STATE
639	**1.4.3.2.1.3**	**R3 Certification Checklists**	**40.25 days**			**Tue 9/23/25**	**Mon 11/17/25**	
640	1.4.3.2.1.3.1	Insert Compliance Statements and Hyperlinks into Checklists	2 days	637	641	Tue 9/23/25	Fri 10/17/25	OPTUM
641	1.4.3.2.1.3.2	STATE and IV&V Review Checklist	10 days	640	642	Fri 10/17/25	Fri 10/31/25	STATE, IV&V
642	1.4.3.2.1.3.3	Make updates based on Feedback from STATE and IV&V	5 days	641	643	Fri 10/31/25	Fri 11/7/25	OPTUM
643	1.4.3.2.1.3.4	STATE and IV&V Review Updated Checklist	5 days	642	644	Fri 11/7/25	Fri 11/14/25	STATE, IV&V
644	1.4.3.2.1.3.5	M: R3 Checklists Complete	0 days	643	645,650	Fri 11/14/25	Fri 11/14/25	
645	1.4.3.2.1.3.6	STATE Provides Full Approval of Checklists	1 day	644		Fri 11/14/25	Mon 11/17/25	STATE
646	**1.4.3.2.1.4**	**Develop/Consolidate R3 Required Artifacts**	**20 days**			**Fri 5/23/25**	**Fri 6/20/25**	
647	1.4.3.2.1.4.1	Consolidate Project Artifacts	20 days	620FF-10 days	648	Fri 5/23/25	Fri 6/20/25	OPTUM,STATE
648	1.4.3.2.1.4.2	M: Completion of R3 Artifacts	0 days	647	650	Fri 6/20/25	Fri 6/20/25	
649	**1.4.3.2.1.5**	**IV&V R3 Progress Report**	**10 days**			**Fri 11/14/25**	**Fri 11/28/25**	
650	1.4.3.2.1.5.1	IV&V Develops Progress Report	10 days	637,644,648	651	Fri 11/14/25	Fri 11/28/25	IV&V
651	1.4.3.2.1.5.2	M: IV&V R3 Progress Report Submitted to CMS and STATE	0 days	650	652,654FF,658	Fri 11/28/25	Fri 11/28/25	
652	1.4.3.2.1.6	M: Completion of Project Documentation to Support R3	0 days	651		Fri 11/28/25	Fri 11/28/25	
653	**1.4.3.2.2**	**Phase 3.2.2: R3 Milestone Review**	**47.75 days**			**Fri 11/28/25**	**Tue 2/3/26**	
654	1.4.3.2.2.1	STATE Develops and Submits Certification Request Letter for CMS	10 days	628FF,651FF	655	Wed 12/17/25	Tue 12/30/25	STATE
655	1.4.3.2.2.2	CMS Responds to Certification Request Letter and Schedules Milestone	10 days	654	656,657,662	Wed 12/31/25	Tue 1/13/26	STATE, CMS
656	1.4.3.2.2.3	M: Milestone Review Scheduled	0 days	655	660	Tue 1/13/26	Tue 1/13/26	
657	1.4.3.2.2.4	CMS Provisioned Production Environment Access	15 days	655		Wed 1/14/26	Tue 2/3/26	OPTUM
658	1.4.3.2.2.5	CMS Pre- Milestone Documentation Review Period	15 days	651		Fri 11/28/25	Fri 12/19/25	CMS
659	1.4.3.2.2.6	Conduct Pre-Review Calls with CMS	0.5 days	662FS-20 days		Thu 12/25/25	Thu 12/25/25	OPTUM,STATE
660	1.4.3.2.2.7	Define Session Schedule, Agendas, and Presentation Decks	2 days	656	661,662	Wed 1/14/26	Thu 1/15/26	OPTUM,STATE
661	1.4.3.2.2.8	Conduct Dry Run of Milestone Review	2 days	660	662	Fri 1/16/26	Mon 1/19/26	OPTUM,STATE
662	1.4.3.2.2.9	Conduct R3 Milestone Review	2 days	628,655,660,661	664,665,659FS-2(	Tue 1/20/26	Wed 1/21/26	OPTUM,STATE
663	**1.4.3.2.3**	**Phase 3.2.3: R3 Post-Milestone Review**	**44 days**			**Thu 1/22/26**	**Tue 3/24/26**	
664	1.4.3.2.3.1	Respond to Action Items Owned by Optum	10 days	662		Thu 1/22/26	Wed 2/4/26	OPTUM
665	1.4.3.2.3.2	Support STATE during CMS Review of Evidence	22 days	662	666	Thu 1/22/26	Fri 2/20/26	OPTUM
666	1.4.3.2.3.3	CMS Obtains Clearance Approval for Certification Letter and Delivers to the STATE	22 days	665	667	Mon 2/23/26	Tue 3/24/26	CMS
667	1.4.3.2.3.4	M: CMS Delivers Letter of Certification (SOL-30)	0 days	666	669,7	Tue 3/24/26	Tue 3/24/26	
668	**1.4.4**	**Phase 4: Project Closeout**	**5 days**			**Wed 3/25/26**	**Tue 3/31/26**	
669	1.4.4.1	Review Certification Lessons Learned with the STATE and IV&V Team	5 days	667		Wed 3/25/26	Tue 3/31/26	OPTUM,STATE



CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM RX